

THE STATE TRADING CORPORATION OF INDIA LTD.
JAWAHAR VYAPAR BHAWAN, TOLSTOY MARG, NEW DELHI.

Tender for e-Procurement of HP Printers

Ref. No.: STC/CC/PRN/2015/02

26.06.2015

The State Trading Corporation of India Ltd. (A Govt. of India Enterprise), Jawahar Vyapar Bhawan, Tolstoy Marg, New Delhi-110001 (hereinafter called STC) invites online bids (E-Tender) only from authorized dealers of M/s HP for purchase of HP printers. Model numbers and quantity required are as follows:

S.No.	HP MODEL	QUANTITY
1.	HP LaserJet Pro M1136 Multifunction Printer	5
2.	HP LaserJet Pro P1108 Printer	5
3.	HP Deskjet Ink Advantage 1515 All-in-One Printer	1
4.	HP LaserJet Pro CP1025 Color Printer	1
5.	HP LaserJet Pro M1213nf Multifunction Printer	1

Interested bidders must submit their bids online using e-Procurement portal of NIC (eprocure.gov.in) in the prescribed formats along with all necessary documents and information requested herein. The bids may be submitted latest by 13.07.2015 on 12:00 PM.

All details in respect of the above mentioned tender are available on websites: www.stc.gov.in, www.tenders.gov.in and www.eprocure.gov.in. Any change/modification/corrigendum in connection with this tender will be intimated through one or more of these websites only. Prospective bidders are therefore requested to visit above mentioned websites regularly to keep themselves updated. STC shall not be liable to send any individual information or issue a public notice.

Electronic Submission of Bids

1. Bids against this tender shall be received only electronically through the e-Procurement Portal of NIC (eprocure.gov.in). No bids shall be accepted in hard copy or in any other form.
2. For submission of e-bids, bidders are required to get themselves registered with eprocure.gov.in website using Class II / Class III Digital Signature Certificate.
3. Earnest Money Deposit (EMD) is required to be submitted in the form of a Banker's Cheque/ Demand Draft from a nationalised bank, which must reach STC before closure of the tender in the manner prescribed herein.
4. The details of EMD (Banker's Cheque/ Demand Draft) entered during bid submission, and those available in the scanned copy, should tally with the Demand Draft sent physically. Otherwise, the bid may be rejected.
5. The bids are required to be submitted in the attached Bid Form alongwith all the details and documents specified herein.

Earnest Money Deposit (EMD)

1. All bidders are requested to furnish an EMD of Rs. 15,000/- (Rupees Fifteen Thousand only) by way of Banker's Cheque / Demand Draft drawn in favour of 'The State Trading Corporation of India Ltd.' and payable at New Delhi.
2. The envelope containing the Bankers Cheque / Demand Draft towards EMD alongwith Covering Letter mentioning the EMD details on bidder company letterhead, should be sealed and superscribed as "EMD for Purchase of Printers" and the same should be dropped in the 'EMD Box' at the following address so as to reach on or before the deadline prescribed for receipt of bids.

The State Trading Corporation of India Ltd.
Jawahar Vyapar Bhawan
23rd Floor, Computer Cell
Tolstoy Marg
New Delhi -110001

3. Bids for which EMD is not received in the prescribed manner are liable to be rejected summarily.
4. The EMD of the unsuccessful bidders shall be returned within one month of the closing date of the tender. EMD shall not carry any interest.

Terms and Conditions

1. Only authorized HP dealers may furnish the quotation. Necessary proof for being authorised HP dealer should essentially be submitted with the offer.
2. All printers should carry one year onsite comprehensive warranty.
3. Delivery will have to be completed within a maximum of 15 days from the date of order.
4. Quoted price should be inclusive of all taxes and other charges (if any) for delivery, installation etc. for all the printers.
5. No advance payment will be made. Full payment will be released within 10 days of installation.
6. The payment will be made only through NEFT/RTGS. Bidders are requested to furnish their Bank Details alongwith the offer.
7. The order will be placed on the basis of lowest price bid. For this purpose, the total bid price for all the printers together inclusive of all taxes and other charges will be considered.
8. The offer should be valid for a minimum of 30 days from the date of close of tender.
9. Bidder should attach duly signed and stamped copy of complete tender document from Pages 1-3, in token of having understood and agreed to the terms and conditions mentioned.
10. Offers submitted by hard copy, email, fax, telegram or telex shall not be considered.

11. STC shall not be responsible for non-receipt / non-delivery / delayed receipt of the EMD due to any reason whatsoever.
 12. STC reserves the right to reject any or all the offers, in full or in part, without assigning any reason whatsoever.
 13. For any queries relating to the process of online bid submission or queries relating to CPP Portal (eprocure.gov.in), bidders may contact CPP Portal Helpdesk on Tel No's.: 1800-3070-2232, 91-7878007972 and 91-7878007973
 14. For any further information any of the following officials may be contacted:
 - a. Mr. Kaushik Chanda, Deputy Manager(IT) at Tel No. 011-23462410, Mob: 09971150565
 - b. Mr. Ujjwal Srivastava, Assistant Manager(IT) at Tel No. 011-23462331, Mob: 08800094564
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BID FORM

(To be submitted on letterhead)

To:
Mr. Sanjeev Puri
Deputy General Manager-IT
The State Trading Corporation of India Ltd.
Jawahar Vyapar Bhawan
Tolstoy Marg
New Delhi-110001

Ref.: Tender No. STC/CC/PRN/2015/02 dated _____

Sir,

With reference to your above mentioned tender, we wish to offer supply of HP Printers to STC and submit the required details below:

1. Organization's Information:

- a) Organisation's Name : _____
- b) Office Address : _____
- c) Telephone : _____
- d) Fax : _____
- e) Email : _____
- f) Contact Name & Designation: : _____
- g) Contact Number (Landline & Mobile) : _____

2. Prices Quoted:

(in Rs.)

S. No	HP MODEL	PRICES PER UNIT				QUANTITY REQUIRED	TOTAL AMOUNT
		BASIC PRICE	TAXES	OTHER CHARGES (IF ANY)	Total		
		A	B	C	D=A+B+C	E	F=D x E
1	HP LASERJET PRO M1136 MULTI FUNCTION PRINTER					5	
2	HP LASERJET PRO P1108 PRINTER					5	
3	HP DESKJET INK ADVANTAGE 1515 ALL IN ONE PRINTER					1	
4	HP LASERJET PRO CP1025 COLOUR PRINTER					1	
5	HP LASERJET PRO M1213nf MULTI FUNCTIONAL PRINTER					1	
Grand Total							
Grand Total in words: Rupees _____							

3. We give below the details of our bank account to which refund of EMD or payment of supplies may be credited:

- a) Bank Name : _____
- b) Branch Name & Address : _____
- c) IFSC Code : _____
- d) Account Holder Name : _____
- e) Account Number : _____

4. We are submitting the following documents:

- a) Authorised HP Dealership Certificate
- b) Scanned copy of Demand Draft / Bankers Cheque submitted as EMD
- c) Signed and stamped copy of the tender document (Pages 1-3)

5. We are separately submitting a demand draft of Rs. 15,000/-,(as per the following details), towards EMD as per the procedure prescribed in the tender document

- a) Bankers Cheque / Demand Draft No. : _____
- b) Dated : _____
- c) Drawn on Bank : _____
- d) Branch : _____

We hereby confirm that we are authorized HP Dealer and declare that our organisation is not blacklisted by any Government Organisation. Also, we agree to abide by all the terms and conditions contained in the tender document.

Yours faithfully,

Signature of Proprietor / :
Partner / Director with
Company Seal