

**THE STATE TRADING CORPORATION OF INDIA LTD.:NEW DELHI**  
**JAWAHAR VYAPAR BHAWAN, TOLSTOY MARG, NEW DELHI**  
**(A GOVT. OF INDIA ENTERPRISES)**

**NOTICE INVITING TENDER**

BP&MD/STC/JVB/14-15

Dt. 05.01.2015

**TECHNICAL BID**

**Name of work: Filling of peripheral girder drains and repair to MS railing on SBI floors i.e. on 7<sup>th</sup>, 8<sup>th</sup>, 9<sup>th</sup>, 14<sup>th</sup>, 15<sup>th</sup> & 19<sup>th</sup> floor for MOF (RD) in Jawahar Vyapar Bhawan, New Delhi.**

I, S C Dass, Dy. General Manager (Civil) of STATE TRADING CORPORATION OF INDIA LTD., having Regd. Office at JAWAHAR VYAPAR BHAWAN, 1, TOLSTOY MARG, NEW DELHI – 110 001, hereby invite Tender from eligible applicants for special civil work i.e. without damaging to the structure and interiors of the said floors, as per the Schedule of Quantities for above mentioned subject work in **two bid systems i.e. Technical Bid & Financial Bid.**

1. The tender copies can be had from Office of the **Chief Manager (Civil), STC Of India Ltd., 20<sup>th</sup> Floor, Jawahar Vyapar Bhawan, Tolstoy Marg, New Delhi – 110 001** during working hours from **06.01.2015 to 29.01.2015** on all working day between **11.00 A.M. and 4.00 P.M.** on payment of a non-refundable cost of Tender Documents of **Rs.1000/- (Rupees one thousand only)** in the form of Demand Draft/banker's cheque in favour of **STATE TRADING CORPORATION OF INDIA LTD,** payable at **NEW DELHI.** The tenders can also be down loaded from STC/Govt. website. However in such a case tender cost of Rs. 1000/- in form of DD/Pay Order in favour of STC Of India Ltd., is to be enclosed along with Technical Bid.
2. The tender duly filled in, signed & sealed and super scribed **“Filling of peripheral girder drains and repair to MS railing on SBI floors i.e. on 7<sup>th</sup>, 8<sup>th</sup>, 9<sup>th</sup>, 14<sup>th</sup>, 15<sup>th</sup> & 19<sup>th</sup> floor for MOF (RD) in Jawahar Vyapar Bhawan, New Delhi”** and addressed to **THE STATE TRADING CORPORATION OF INDIA LTD.,** shall be dropped in the **Tender Box** kept in the Reception at Ground Floor of **JAWAHAR VYAPAR BHAWAN, TOLSTOY MARG, NEW DELHI – 110 001,** not later than **3.00 PM on 30.01.2015.** The Technical Bid will be opened on same day at **3.30 P.M** at the same place in presence of Contractors or their authorized representatives if they wish to be present.
3. Tenders should be dropped in the **Tender Box** as mentioned at para (2) above. **NO OTHER FORM OF DELIVERY IS ACCEPTABLE** and tenders not dropped in the tender box shall be summarily rejected.

**(S.C.DASS)**

**DY. GENERAL MANAGER (CIVIL)**

For and on behalf of State Trading Corporation of India Ltd.

**THE STATE TRADING CORPORATION OF INDIA LTD.:NEW DELHI**  
**JAWAHAR VYAPAR BHAWAN, TOLSTOY MARG, NEW DELHI**  
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BP&MD/STC/JVB/14-15

Dt. 05.01.2015

**TENDER NOTICE**

**Name of work: Filling of peripheral drains and repair to MS railing on SBI floors i.e. on 7<sup>th</sup>, 8<sup>th</sup>, 9<sup>th</sup>, 14<sup>th</sup>, 15<sup>th</sup> & 19<sup>th</sup> floor for MOF (RD) in Jawahar Vyapar Bhawan, New Delhi.**

Sealed item rate tenders in two separate envelopes (i.e. TECHNICAL AND FINANCIAL BIDS) are invited from the contractors who have executed similar type of works in CPWD, PWD, MCD, DDA, P&T, PSU's, Semi-Govt. departments, MNC's. Documents from clients to be attached. The works carried out by the party should not be less than Rs. 5.19 lakhs per annum in single award or having two similar works not less than Rs. 3.25 lakhs or three similar works not less than Rs. 2.6 lakhs each per annum during the last seven years on or before 05.01.2015.

Sealed tenders based on this notice and terms & conditions and Schedule of Quantities attached along with a **Cross Bank Draft for Rs. 13,000/-** in favour of '**The State Trading Corporation of India Ltd.**' towards EMD should be furnished and put in the **Tender Box** kept at **Ground Floor (Reception), Jawahar Vyapar Bhawan, Tolstoy Marg, New Delhi – 110 001** on **30.01.2015** by **3.00 PM**. Tender delivery by post or by Courier shall be summarily rejected. Only tenders dropped in the **Tender Box** shall be considered. **Technical Bids** shall be opened at **3.30 PM** on the same day **at** the same place, in the presence of tenderers who may wish to be present. The tender without requisite Earnest Money shall be summarily rejected. The Earnest Money deposit of the unsuccessful tenderers shall be refunded within a month of award of work and no interest will be paid on it.

STC, reserves the right to accept, cancel or reject any or all the tenders without assigning any reasons thereof. No Tenderer shall have any cause of action/claim against STC for rejection of his proposal.

All corrections/overwriting made while filling the quotations must be authenticated by the tenderer.

Each page of tender document is required to be signed by the tenderer in token of his/their having acquainted himself/themselves with the Tender Notice and Terms & Conditions. The rates quoted in the tender should be firm and for all heights and levels except where it has been mentioned specifically and inclusive of all charges of materials, scaffolding, tools and plants, labour and fluctuations in the market rates, VAT, Service Tax, sales tax, excise duty, octroi and other taxes etc.

Quantities mentioned in the schedule are approximate and subject to change. No compensation will be paid on account of reduction in quantity of any item of work. Payment shall be made on actual executed quantity. The quoted rates are valid for the actual quantities of work executed. No escalation on any account shall be paid on the quoted rates during the period of contract and also during the duly sanctioned extension of time, if any.

The work shall not be considered as complete until the Engineer In-charge, STC has certified in writing that the same has been virtually completed and defect liability period shall commence from the date of issue of such certificate. Virtual completion certificate will not be issued until the contractor shall clear the site of all malba, scaffolding, surplus materials and huts etc. and remove all dirt and dust from the site.

The contractor shall acquaint himself with the site conditions and make his own arrangements for storage of materials at site. No material shall be supplied departmentally.

The quantity and quality of materials to be used shall be got approved from the Engineer Incharge, STC before execution of work. The contractor will rectify the defects pointed out to him by Engineer Incharge, STC and shall remove from the site all the rejected materials immediately.

The contractor will be fully responsible for any injury or accident to any person(s) employed by him, to the residents and for any damage/loss to any structure or any part of the property which may arise due to operation/negligence of the contractor or its workers while executing the work, at his own cost repair and make good the same.

The contractor, at his own cost, shall obtain Third Party Insurance Policy & Workmen Compensation Policy in joint name of STC Of India Ltd., and contractor with STC's name appearing first for the appropriate value, which shall remain valid till the completion of work.

**TDS, WCT and Service Tax as applicable thereon will be deducted from the running account bills/final bill as per prevailing rates.**

The rates quoted by the tenderers shall be valid for acceptance for a period of **90 days** from the date of opening of the tender.

The rates shall be quoted only in the Bill of Quantity and each page of tender shall be signed. Any cutting or overwriting shall be initialed.

While quoting the rates, the word "**only**" should be written closely following the amount and it should not be written in the next line.

The tenderer should not arrange witness on tender form, from a person who has tendered for the same work.

The tenderer shall not assign, transfer and sublet or otherwise parts with the work or any portion of the work to other contractor, without prior written approval of STC.

No condition/deviation which is either additional or in modification of tender conditions shall be included in the bid/tender submitted by the tenderer. If the tenderer contains any such condition on deviation from the tender conditions, the tender will be rejected. STC's decision in this regard shall be final and binding.

In the event of the tender being submitted by a partnership firm, it must be signed separately by each partner thereof, and further it must also disclose that the firm is duly registered under the Indian Partnership Act, 1932.

The contractor upon award of the work shall comply with all the required statutory provision/regulations e.g. Payment of Wages Act, Minimum Wages Act, Employees Liability Act, Apprentice Act, Workmen's Compensation Act, Contractor's Labour (Regulation & Abolition) Act, Industrial Disputes Act, Maternity Benefit Act, etc. or any other laws relating thereto and the rules made there under from time to time and the rates made there under from time to time and also as per safety regulations at their own cost & risk. If any claim, on account of non-compliance of the above laws by the contractor arises against the STC, the tenderer shall indemnify and keep indemnify the STC. The Engineer Incharge, STC shall have the right to deduct from the money due to the contractor any sum required or estimated to be required for making good the loss suffered by a worker or workers.

The tender documents can be purchased from **Shri B.S.Bhamra, Chief Manager (Civil) at 20<sup>th</sup> Floor, Jawahar Vyapar Bhawan, New Delhi**, on any working day between **11.00 AM to 4.00 PM** on payment of a non-refundable fee of **Rs. 1000/-** in the shape of Demand Draft in favour of **"STC Of India Ltd."**, payable at **New Delhi**, upto **29.01.2015**.

The tenderers are advised to inspect the site and satisfy themselves of site conditions before submitting their tenders. A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent upon any misunderstanding or otherwise shall be allowed.

This notice of tender shall form a part of the contract agreement.

**(S.C.DASS)**  
**DY. GENERAL MANAGER (CIVIL)**  
For and on behalf of State Trading Corporation of India Ltd.

**THE STATE TRADING CORPORATION OF INDIA LTD.:NEW DELHI**  
**JAWAHAR VYAPAR BHAWAN, TOLSTOY MARG, NEW DELHI**  
**(A GOVT. OF INDIA ENTERPRISES)**

**TERMS & CONDITION**

**Name of work:**            **Filling of peripheral girder drains and repair to MS railing on SBI floors i.e. on 7<sup>th</sup>, 8<sup>th</sup>, 9<sup>th</sup>, 14<sup>th</sup>, 15<sup>th</sup> & 19<sup>th</sup> floor for MOF (RD) in Jawahar Vyapar Bhawan, New Delhi.**

The following are the terms & conditions for the above mentioned work:-

1.        The work will be executed strictly as per specifications by the contractor to the entire satisfaction of the Engineer In-charge, STC and time period of completion will be **30 days** to be reckoned from the 7<sup>th</sup> day of the date of written order from the STC to the contractor to commence the work.

The contractor, before commencing the work, shall prepare a detailed work programme, which will be approved by STC.

In case, the successful tenderer does not commence the work by stipulated date in terms of Award Letter, STC shall without prejudice to any other right/remedy, be at liberty to forfeit the said EMD absolutely in addition to recovery of other damages/losses caused to STC on this account. The party shall also be Black Listed for participation in all subsequent tenders.

2.        **SECURITY DEPOSIT**  
Security Deposit @ 10% will be deducted from the bills of contractor and no interest will be paid on the above amount.
  - (I) The Earnest Money Deposited by the successful tenderer along with the tender shall be adjusted against the Security Deposit.
  - (II) Total security deposit as deducted on the above basis shall be refunded without interest by STC after **six month** of the date of completion of the work and after due certification by Engineer In-charge, STC that no defects have been noticed in the work.
3.        If the contractor desires an extension of time of completion of the work on the grounds of having been unavoidable hindrance in its execution or any other ground, he shall forthwith give written notice of cause of delay to the Engineer Incharge, STC about the hindrance on account of which he desires such extension as aforesaid and the General Manager (Admn.), STC shall authorize such extension of time as may in his opinion be necessary and proper. No application for extension of time shall be considered by STC under this clause unless it is made by the contractors before scheduled date of completion of work.

4. If the contractor fails to complete the work in time including approved extended time period of completion, penalty/liquidity damage for non-completion of the work @ **1%** of the contract value for each day of delay including holidays subject to maximum of **10%** of the contract value of work shall be recovered. The decision of STC in this regard, shall be final and binding on the contractor.
5. STC may at its discretion, change or alter any specifications or design during the course of execution of the work and the contractor shall have no objection to the same.
6. The contractor shall execute an agreement on non-judicial stamp paper of Rs. 100/- within one week's time from the date of issue of award work as per approved proforma. The cost of stamp paper shall be borne by the party. This notice of tender shall form a part of the contract agreement.
7. All payments to the contractor shall be released by STC on the basis of work and amount certified by Engineer Incharge, STC.
- 8.. The contractor shall submit the bills in duplicate, giving complete description of items of work done strictly as per Bill of Quantities.
9. The rates quoted shall be inclusive of all the taxes viz **VAT, WCT, etc.**, for all tools and plants and everything necessary for proper execution of work to the entire satisfaction of STC and no escalation due to increase in price of materials/labour shall be made.
10. The Contractor shall fully indemnify and keep indemnified STC of India against any type of action/claim, loss/accident/damage, cost expenses or otherwise caused due to the negligence & default on the part of contractor and he should take all such/adequate precautions for smooth execution of the work.
11. In the event of any disputes/differences arising over the construction/effect of these presents, decision of General Manager (BP&MD) STC will be treated as final and binding on both the parties.
12. The Contractor shall make his/their own arrangements for water and power supply for execution of work. In case water and electricity is supplied by the STC, **1%** for each i.e. water & electricity totaling to **2%** of the bill amount will be recovered from the contractor.
13. The ex-employee of the Corporation i.e. STC is/are not permitted to participate in the tender/ quotation.
14. The terminated/de-barred/Black Listed bidder from any Govt./Semi-Govt/Private/ PSUs/MNCs etc. are not allowed to participate in the said tender. The tenderer has to produce self attested certificate in this regard. If the bidder deliberately gives wrong information in his tender, the bid is liable to be rejected at any stage and the Security Deposit and/or EMD/dues to STC shall be forfeited.

15. It is intention of STC that all payments to the contractor shall be effected by EFT.
16. The tenderer shall seal the tender in two envelopes duly marking on the envelopes as under:-
- (A) First envelope shall be marked "Technical Bid" along with the following details in the envelope:
- (i) EMD of Rs. 13,000/-.
  - (ii) Tender documents duly stamped & signed,
  - (iii) Experience certificate, supporting documents etc. Experience Certificate should clearly mentioned the name & nature of work, place of work, value of work executed, satisfactory performance of work and date of completion of work etc.
  - (iv) Name, Telephone Numbers and address of the contractor.
  - (v) DD/Pay Order of Rs. 1000/- towards documents cost, if downloaded from STC/Govt. website.
  - (vi) Self attested Certificate regarding Clause 14 of Terms & Conditions.
  - (vii) Copy of Registration/Certificate of PAN Card, Copy of Registration/Certificate of TIN & Service Tax Number.
  - (viii) In case of Partnership firm, Copy of Partnership Deed may be attached.
- (B) Second envelope marked as "Financial Bid" for
- (i) Tender's Schedule of Quantity duly stamped and signed.
  - (ii) Name, Telephone Numbers and address of the contractor.
17. The contractor should take care of work execution during working hours that the users of staircase/office floor should not be splashed on with painting, cement, material or dust & dirt. After finishing work of site/area, the floor should be cleaned and wipe properly i.e. without any spots on floor, furniture, glass ,window, partition etc.
18. The first envelope shall contain the Technical Bid, Earnest Money Deposit and all the pre-qualification documents required for eligibility experience and qualification whereas the second envelop shall contain only the Financial Bid clearly marked in bold letters as 'FINANCIAL BID'. First envelope shall be opened on **30.01.2015** at **3.30 PM** and the second envelope containing 'FINANCIAL BID' of only those tenderers who have qualified in the technical bid shall be opened after pre-qualification of the tenderers. The date and time of opening the price bids shall be intimated to the pre-qualified tenderers later on.

**(S.C.DASS)**

**DY. GENERAL MANAGER (CIVIL)**

For and on behalf of State Trading Corporation of India Ltd.

**THE STATE TRADING CORPORATION OF INDIA LTD.:NEW DELHI**  
**JAWAHAR VYAPAR BHAWAN, TOLSTOY MARG, NEW DELHI**  
**(A GOVT. OF INDIA ENTERPRISES)**

Date : 05.01.2015

**FINANCIAL BID**

**SCHEDULE OF QUANTITY**

**Name of work:** Filling of peripheral girder drains and repair to MS railing on SBI floors i.e. on 7<sup>th</sup>, 8<sup>th</sup>, 9<sup>th</sup>, 14<sup>th</sup>, 15<sup>th</sup> & 19<sup>th</sup> floor for MOF (RD) in Jawahar Vyapar Bhawan, New Delhi.

Sl. No.	Description of Item	Unit	Qty.	Rate (Rs.)	Amount (Rs.)
01.	<p>Filling of peripheral girder drains having approx. size 2'6" x 1'0" x 1'6" out side windows on SBI floors i.e. 7<sup>th</sup>, 8<sup>th</sup>, 9<sup>th</sup>, 14<sup>th</sup> &amp; 15<sup>th</sup> all around after cleaning of the drains and shifting all the un-serviceable material from drain to ground floor and ground floor to outside the premises by mechanical means to authorized dumping ground as per the instructions of Engineer-in-Charge.</p> <ul style="list-style-type: none"><li>- Cement punning on drain surface area.</li><li>- Providing &amp; laying cement concrete mix 1:4:8 (1 cement: 4 coarse sand: 8 stone aggregate of nominal size 20mm).</li><li>- Cement plaster up to 15mm thick with mix 1:3 (1 cement : 3 coarse sand) with waterproofing compound (Dr. Fixit) and finishing with a floating coat of neat cement and making false square on the surface.</li></ul>	RFT	1500		



02.	Providing & fixing 2” MS pipe (medium) or MS angles (32mm) to complete the MS railing support which has been worn out by rusting with end cover plate and hold fast Patti to be embedded in cement concrete block of mix 1:2:4 (1 cement : 2 coarse sand:4 stone aggregate of nominal size 20mm )of size 1’x1’x9” height as per the instructions/sketch including primer coat/black paint on MS work.	No.	25		
<b>TOTAL</b>					
<b>Rupees..... only).</b>					

**(SIGNATURE OF TENDERER WITH SEAL)**

**TELEPHONE NO:** \_\_\_\_\_

**FAX NO.** \_\_\_\_\_

**EMAIL ID:** \_\_\_\_\_