



THE STATE TRADING CORPORATION OF INDIA LTD
(A GOVT. OF INDIA ENTERPRISE)
Jawahar Vyapar Bhawan, Tolstoy Marg, New Delhi 110001

**BRANCH OFFICE: "STC TRADE CENTRE", A-29,
THIRU-VI-KA INDUSTRIAL ESTATE, GUINDY, CHENNAI 600 032.**

Tender Ref No: STCChe/GAD/1FLTEN/01

Dated:09th September 2016

**NOTICE FOR INVITING TENDER FOR LETTING OUT OF FIRST FLOOR IN
STC TRADE CENTRE AT STC CHENNAI BRANCH OFFICE**

OFFICE SPACE

SPACE AVAILABLE

5158.75 Sq Ft. Office space of First Floor is available on lease rent basis at "STC TRADE CENTRE" A 29, Thiru Vi Ka Industrial Estate, Guindy, Chennai 32, in an A-class modern 3 storey building constructed by CPWD conforming to National Building Code in all respects.

FACILITIES

First Floor is attached with Separate Rest Rooms for Gents & Ladies. Ducting for Data, Communication and power lines, Centralized Air condition, False Ceiling Automated water sprinklers for Fire Fighting and 100% power back up.

Ample Two wheeler and Car parking space is available in ground floor.

Two (2) lifts of 10 persons capacity in the entrance and 1 lift in the rear entrance with 5 persons capacity.

Location : Adjacent to Guindy railway Station and Guindy Bus Depot which is well connected and only 6.5 kilometres (approx) to Chennai Airport.

Refundable EMD amount of Rs.15,000/- (Rupees Fifteen Thousand only) payable by way of DD drawn in favour of The State Trading Corporation of India Ltd., Chennai should be submitted along with the quotation .

Interested parties/ Organisations may apply in the Tender form which is available at the Office address as above to the Branch Manager, The State Trading Corporation of India Ltd., " STC TRADE CENTRE " 2ND Floor, A 29, Thiru Vi Ka Industrial Estate, Guindy, Chennai -600 032, so as to reach us on or before **Sept** 2016. The selected parties have to sign a leave and License agreement as per our terms and conditions.

TERMS AND CONDITIONS ::

1. The license fee payable (Rent) for the Demised Premises shall be computed for a covered area of 5158.75 Sq. Ft.
2. The License fee (Rent) shall be payable in advance by 7th day of every month by way of NEFT/RTGS only.
3. In addition to License fee (Rent) as above, all other expenditure relating to Water, Electricity, Fuel Expenses, Security, Payment for Electrical Maintenance and other expenses for Common /facilities shall be shared proportionately by the Tenant.
4. License fee (Rent) is subject to escalation by 5% after every 12 months and license period is 3 years.
5. Property tax, Water Tax dues, Cess & Surcharge shall be shared proportionately by the Tenant.
6. The Licensee has to furnish an interest free Security Deposit of 6 months license fee (Rent).
7. Quotation has to be filled and signed along with signed copy of Terms and Conditions as per Annexure A.

Management reserves the right to reject any or all the offers received without assigning any reasons.

CONTACT PERSON :: MR. S NAGAPPAN, CHIEF MANAGER 044 - 2250 0235

**SIGNATURE OF TENDERER WITH
COMPANY SEAL**

PLACE :

DATE:

QUOTATION (On letter head)

1. NAME OF TENDERER
2. ADDRESS

3. TYPE OF ORGANISATION

SOLE PROPRIETORSHIP, LIMITED COMPANY
PUBLIC LTD. COMPANY, PUBLIC SECTOR
UNDERTAKING, GOVT.

4. CONTACT DETAILS

TELEPHONE NO:
MOBILE NO:
FAX NO:
E MAIL ID :

5 LICENSE FEE (RENT)

RS..... PER SQ.FT. PER MONTH EXCLUDING
SERVICE TAX.

I/We, agree to all the terms and conditions.

SIGNATURE OF TENDERER WITH
COMPANY SEAL

PLACE :

DATE: