

THE STATE TRADING CORPORATION OF INDIA LTD.:NEW DELHI
JAWAHAR VYAPAR BHAWAN, TOLSTOY MARG, NEW DELHI
(A GOVT. OF INDIA ENTERPRISES)

6th Floor Annexe, Jawahar Vyapar Bhawan, Tolstoy Marg, New Delhi-110001.

Telephone: 011-23462116 / 23462055, Fax: 011-23315622

E-Tender Notice

STC/CO/GAD/BLD/01033/2017.

Dt. 27.07.2017

**Name of work: Miscellaneous civil works in Lift Pits/Shaft No. 1,2,5,6 & 7 at
 Jawahar Vyapar Bhawan, New Delhi.**

1. Request for Quotation (RFQ).

STC invites online bids (E-Tender) under two bid system (Technical & Financial) from the Bidder/Applicant who have executed similar type of works in CPWD, PWD, MCD, DDA, P&T, PSU's, Semi-Govt. departments, MNC's. Documents from clients to be submitted regarding work completed satisfactorily with valid experience certificate. The works carried out by the party should not be less than **Rs.8.05 lakhs per annum in single award or having two similar works not less than Rs. 5.03 lakhs or three similar works not less than Rs.4.02 lakhs each per annum during the last seven years on or before 31.07.2017.**

The Bidders/Applicants interested in responding to this RFQ must submit their bids online using e-Procurement portal of NIC (eprocure.gov.in) in the prescribed formats along with all necessary documents and information requested herein.

The bids/tender may be submitted latest by 03.00 PM on **23.08.2017**.

Financial bids for only those Bidders/Applicants will be opened who are declared qualified in technical evaluation. The date and time for opening of financial bids shall be separately notified on NIC's e-Procurement Portal (eprocure.gov.in). STC may seek any further clarifications or documents as felt necessary but not obliged to do so.

All details regarding the subject RFQ are available on websites: www.stc.gov.in, www.tenders.gov.in and www.eprocure.gov.in/eprocure. Any changes/modifications/corrigendum in connection with this RFQ will be intimated through one or more of these websites only. Prospective bidders are therefore requested to visit above mentioned websites regularly to keep themselves updated. STC shall not be liable to send any

individual information or issue a public notice.

2. Electronic Submission of Bids

- i. Bids against this RFQ shall be received only electronically through the e-Procurement Portal of NIC (eprocure.gov.in). No bids shall be accepted in hard copy or in any other form.
- ii. For submission of e-bids, bidders are required to get themselves registered with eprocure.gov.in website using Digital Signature Certificate (DSC) essentially having signing certificate.
- iii. All Bidders/Applicants are requested to furnish an EMD of **Rs. 20,000/- (Rupee twenty thousand only)** by way of digital/online mode only.
- iv. The details of EMD (Digital/online mode) uploaded during bid submission, and those submitted to STC of India Ltd., New Delhi, should tally. Otherwise, the bid is liable to be rejected.

The Bidders/Applicants are required to upload soft copies of the following:

- Technical Bid (prepared on Company/Firm/Proprietary Firm's Letter head).
- Copy of PAN No., TIN No., GST No. & Service Tax No.
- Scanned copy of (Digital/online mode) submitted towards Tender Document Cost of **Rs.1050/-** as mentioned in Technical Bid.
- Scanned copy of (Digital/online mode) submitted towards Earnest Money Deposit of **Rs. 20,000/-** as mentioned in Technical Bid.
- Financial Bid (prepared on Company/Firm/Proprietary Firm's Letter head).

For any queries relating to the process of online bid submission or queries relating to CPP Portal (eprocure.gov.in), Bidder may contact CPP Portal Helpdesk on Tel No's.:1800-3070-2232, 91-7878007972 and 91-7878007973.

3. Earnest Money Deposit (EMD)

- (a) The interest-free Earnest Money Deposit be deposited only through digital/online mode in Indusind Bank, Bank details are given hereunder:-

Name of the bank : Indusind Bank, Barakhamba Road, New Delhi 110001.

Name of the beneficiary: The State Trading Corporation of India Ltd., New Delhi -110 001.

Account NO. : 200000550077.

IFSC : INDB0000005.

- (b) The Bidders/Applicants who are registered with either NSICL or DGS&D are exempted from submitting the EMD. However, in place of EMD the

Bidder/Applicant will have to submit Registration/Exemption certificate.

- (c) Bids for which EMD is not received (other than the exempted cases) in the prescribed manner shall be rejected summarily.
- (d) STC shall not be responsible for non-receipt / non-delivery / delayed receipt of the EMD due to any reason whatsoever. EMD shall not carry any interest.
- (e) EMD shall not carry any interest and EMD of unsuccessful Bidders/Applicants shall be returned after Award of Contract to the Successful Bidder/Applicant.

4. Bid Details

Bidder/Applicant are required to furnish the unit price including all taxes etc. strictly in the prescribed Performa of Financial bid. Rates should be firm and no escalation will be allowed during the currency of contract. Financial bid shall contain price only and no other documents shall be enclosed with the financial bid.

5. Scope of Work

As per the specification mentioned in the Schedule of Quantity (PART-B: FINANCIAL BID).

6. General Condition

- (i) STC, reserves the right to accept, cancel or reject any or all the bids/tenders without assigning any reasons thereof. No Bidder/Applicant shall have any cause of action/claim against STC for rejection of his proposal.
- (ii) Each and every page of tender document must be duly signed and stamped by the Bidder/Applicant as a token of his/their acceptance of the Terms & Conditions mentioned in the Tender Documents, failing which the bids/tender shall be liable for rejection.
- (iii) The rates quoted in the tender should be firm and for all heights and levels except where it has been mentioned specifically. The rates shall be inclusive of all charges of materials, scaffolding, tools and plants, labour and fluctuations in the market rates, VAT, Service Tax, GST, sales tax, excise duty, octroi and other taxes etc.
- (iv) Quantities mentioned in the schedule are approximate and subject to change. No compensation will be paid on account of reduction in quantity of any item of work. Payment shall be made on actual executed quantity. The quoted rates are valid for the actual quantities of work executed. No escalation on any account shall be paid on the quoted rates during the

period of contract and also during the duly sanctioned extension of time, if any.

- (v) The work shall not be considered as complete until the Engineer In-charge, STC has certified in writing that the same has been completed and defect liability period shall commence from the date of issue of such certificate. Completion certificate will not be issued until the contractor shall clear the site of all malba, scaffolding, surplus materials and huts etc. and remove all dirt and dust from the site.
- (vi) The contractor shall acquaint himself with the site conditions and make his own arrangements for storage of materials at site. No material shall be supplied by STC.
- (vii) The quantity and quality of materials to be used shall be got approved from the Engineer Incharge, STC before execution of work. The contractor will rectify the pointed out the defects within the time period given by Engineer Incharge, STC and shall remove from the site all the rejected materials immediately.
- (viii) The contractor will be fully responsible for any injury or accident to any person(s) employed by him during the execution of work or to the residents and, for any damage/loss caused to any structure or any part of the property due to the negligence/default on the part of the contractor, the Contractor would be wholly liable to make good/repair the same at his own cost and expenses.
- (ix) The contractor, at his own cost, shall obtain Third Party Insurance Policy & Workmen Compensation Policy in joint name of STC Of India Ltd., and contractor with STC's name appearing first for the appropriate value, which shall remain valid till the completion of work.
- (x) TDS, WCT , GST and Service Tax as applicable thereon will be deducted from the running account bills/final bill as per prevailing rates.
- (xi) The rates quoted by the Bidder/Applicant shall be valid for acceptance for a period of **90 days** from the date of opening of the tender.
- (xii) The Bidder/Applicant should not arrange witness while entering in to an agreement with STC from a person who has tendered for the same work.

- (xiii) The Bidder/Applicant shall not assign, delegate or otherwise part with the work or any portion of the work to other contractor, without prior written approval of STC.
- (xiv) No condition/deviation which is either additional or in modification of tender conditions shall be included in the bid/tender submitted by the Bidder/Applicant. If the tender contains any such condition or deviation from the tender conditions, the tender shall liable to be rejected. STC's decision in this regard shall be final and binding.
- (xv) In the event of the tender being submitted by a partnership firm, Memorandum of Association, certificate of incorporation and board resolution is necessary. In case of partnership firm registered deed of partnership is necessary.
- (xvi) The Bidder/Applicant upon award of the work shall comply with all the required statutory provision/regulations e.g. Payment of Wages Act, Minimum Wages Act, Apprentice Act, Workmen's Compensation Act, Contractor's Labour (Regulation & Abolition) Act, Industrial Disputes Act, Maternity Benefit Act, etc. or any other laws relating thereto and the rules made there under from time to time and the rates made there under from time to time and also as per safety regulations at their own cost & risk. If any claim, on account of non-compliance of the above laws by the Bidder/Applicant arises against the STC, the Bidder/Applicant shall indemnify and keep indemnify the Engineer-in-Charge, STC and STC shall have the right to deduct from the amount due to the Bidder/Applicant any sum required or estimated to be required for making good the loss suffered by a worker/workers or employees.
- (xvii) The Bidder/Applicant is/are advised to inspect the site and satisfy themselves of site conditions before submitting their tenders. A Bidder/Applicant shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent upon any misunderstanding or otherwise shall be allowed.

This notice of tender shall form a part of the agreement.

7. Other Terms and Conditions

- (a) The work will be executed strictly as per specifications mentioned in the Schedule of Quantity and to the entire satisfaction of the Engineer In-charge, STC and time period of completion of entire work will be **90 days** to be reckoned from the 7th

day of the date of award of work from the STC to the Bidder/Applicant to commence the work.

The Bidder/Applicant, before commencing the work, shall prepare a detailed work programme and submit the same to STC within 7 working days from the date of award of work, which will be approved by STC.

In case, the successful tenderer/bidder does not commence the work by stipulated date in terms of Award Letter, STC shall without prejudice to any other right/remedy, be at liberty to forfeit the said EMD absolutely in addition to recovery of other damages/losses caused to STC on this account. The party shall also be Black Listed for participation in all subsequent tenders.

(b) **SECURITY DEPOSIT**

Security Deposit @ 10% will be deducted from the bills of contractor and no interest will be paid on the above amount.

- (i) The Earnest Money Deposited by the successful tenderer/bidder along with the tender shall be adjusted against the Security Deposit.
 - (ii) Total security deposit as deducted on the above basis shall be refunded without interest by STC after **six month** of the date of completion of the work and after due certification by Engineer In-charge, STC that no defects have been noticed in the work.
- (c) If the contractor desires an extension of time of completion of the work on the grounds of unavoidable hindrance in its execution or any other ground, he shall forthwith give written notice of cause of delay to the Engineer-In-Charge, STC about the hindrance on account of which he desires such extension as aforesaid and the General Manager (Admn.), STC shall authorize such extension of time as may in his opinion be necessary and proper. No application for extension of time shall be considered by STC under this clause unless it is made by the contractor before scheduled date of completion of work.
- (d) If the contractor fails to complete the work in time including approved extended time period of completion, penalty/liquidated damages for non-completion of the work @ **1%** of the contract value for each day of delay including holidays till completion of work, subject to maximum of **10%** of the contract value of work shall be recovered. The decision of STC in this regard, shall be final and binding on the contractor.
- (e) STC may at its discretion, change or alter any specifications or design during the course of execution of the work and the contractor shall have no objection to the same.

- (f) The Bidder/Applicant shall execute an agreement on non-judicial stamp paper of Rs. 100/- with- in one week's time from the date of issue of award work as per approved proforma. The cost of stamp paper shall be borne by the party. This notice of tender shall form a part of the agreement.
- (g) All payments to the contractor shall be released by STC on the basis of work and amount certified by Engineer Incharge, STC.
- (h) The contractor shall submit the running/final bills in duplicate, giving complete description of items of work done strictly as per Schedule of Quantity.
- (i) The rates quoted shall be inclusive of all the taxes viz **VAT, WCT, GST, etc.**, for all tools and plants and everything necessary for proper execution of work to the entire satisfaction of STC and no escalation due to increase in price of materials/labour shall be made.
- (j) The Contractor shall without any protest or demur, shall always keep STC fully indemnified and shall hold STC harmless against any accident, claims, liability, proceedings etc. by any third party including but not limited to damages, compensation, penalties, taxes or other cost and expenses etc. of whatsoever nature arising out of or in relation to any act or omission/ negligence/ mistake/ misconduct/breach or default or non-fulfillment of the terms and conditions of the Tender Documents. The contractor is bound to take all such necessary precautions for smooth execution of work.
- (k) In the event of any disputes/differences arising over the construction/effect of these presents, decision of General Manager (BP&MD) STC will be treated as final and binding on both the parties.
- (l) The Contractor shall make his/their own arrangements for water and power supply for execution of work. In case water and electricity is supplied by the STC, **0.5%** for each i.e. water & electricity totaling to **1%** of the bill amount will be recovered from the contractor.
- (m) The ex-employee of the Corporation i.e. STC is/are not permitted to participate in the tender/ quotation.
- (n) The terminated/de-barred/Black Listed bidder by any Govt./Semi-Govt/Private Entity/PSUs/MNCs etc. are not allowed to participate in this tender. The Bidder/Applicant has to produce a self attested certificate in this regard. If the bidder deliberately gives wrong information in his bid/tender, the bid is liable to be rejected at any stage and the Security Deposit and/or EMD/dues to STC shall be forfeited.

- (o) It is intention of STC that all payments to the contractor shall be effected by RTGS/NEFT. The Bidder/Applicant may submit their Banker's detail for the same or a Cross Cheque.
- (p) Experience Certificate, supporting documents like Award of work, Bill/Schedule of Quantity etc. Experience Certificate should clearly mentioned the name & nature of work, place of work, value of work executed, satisfactory performance of work and date of completion of work etc.
- (q) In case of Partnership firm, Copy of Partnership Deed may be attached.
- (r) The contractor should take care of execution of work during working hours that the users of staircase/office floor should not be splashed on with painting, cement, material or dust & dirt. After finishing work of site/area, the floor should be cleaned and wipe properly i.e. without any spots on floor, furniture, glass, window, partition etc.
- (s) Payment to the contractor's bills/running bills/final bill will be made on actual work done at site after satisfactory completion duly certified by Engineer-in-Charge of STC and after deducting all applicable taxes. No advance payment will be made.

The following documents shall be submitted with the technical bid. The documents must be enclosed and arranged as per **following sequence** with the technical bid:-

S.No.	Documents required
i	Cost of tender document of Rs. 1050/- through digital/online mode only (as per Clause No.3 of E-Tender Notice).
ii	Earnest Money of Rs. 20,000/- through digital/online mode only (as per Clause No.3 of E-Tender Notice).
iii	Copy of PAN No., TIN No., GST No. & Service Tax No.
iv	Copy of required Experience Certificate (Satisfactory Completion Certificate) as per S.No. 1, Request for Quotation (RFQ).
v	Certificate/undertaking that the firm has not been blacklisted/debarred by any Govt./Semi-Govt/Private Entity/PSU/MNCs etc.
vi	Complete tender document (Page 1- 12) duly signed and stamped on each page by the bidder in token of having understood and agreed to the terms and conditions mentioned

- Failure to submit all the required documents or submission of incomplete document will render the quotation liable to rejection.
 - STC, reserves the right to accept, cancel or reject any or all the tenders without assigning any reasons thereof. No Tenderer shall have any cause of action/claim against STC for rejection of his proposal.
 - In case the selected party backs out of the contract midstream or does not provide service to the full satisfaction of STC, the EMD and security deposit shall stand forfeited.
8. Information relating to evaluation of bids and recommendations concerning awards shall not be disclosed to the parties submitting the offers or to other persons not officially concerned with the process, until the contract is entered into with the selected bidder.
9. **Jurisdiction**
The Bidder/Applicant hereto agrees that the courts or Tribunals at New Delhi shall have exclusive jurisdiction to settle any or all disputes which may arise. All disputes arising out of this Tender shall be decided in accordance of Laws of India.

DY. GENERAL MANAGER (CIVIL)
STC OF INDIA LTD.

Quotation for Miscellaneous civil works in Lift Pits/Shaft No. 1,2,5,6 & 7 at Jawahar Vyapar Bhawan, New Delhi.

PART – A: TECHNICAL BID

The Dy. General Manager (Civil),
Building Project & Maintenance Division,
STC of India Limited,
JawaharVyaparBhawan,
Tolstoy Marg,
New Delhi – 110001.

Sir,

With reference to your Tender No. STC/CO/GAD/BLD/01033/2017, we submit below our Technical bid in response to the same.

1. Organisation's Information:

Organisation's Name: _____

Office Address : _____

Telephone: _____

Fax: _____

Email: _____

Contact Person: _____

Name & Mob. No. _____

Main line of Business: _____

2. We are enclosing the following:

S.No.	Documents	
i	Cost of tender document of Rs.1050/- through digital/online mode only (as per Clause No.3 of E-Tender Notice).	Yes/No
ii	Earnest Money of Rs. 20,000/- through digital/online mode only (as per Clause No.3 of E-Tender Notice).	Yes/No
iii	Copy of PAN Number, Copy of TIN Number. .	Yes/No
iv	Copy of GST Number.	Yes/No
v	Copy of Service Tax Number	Yes/No
vi	Certificate/undertaking that the firm has not been blacklisted/debarred by any Govt./Semi-Govt/Private Entity/PSU/MNCs etc.	Yes/No
vii	Complete tender document (Page 1- 12) duly signed and stamped on each page by the bidder in token of having understood and agreed to the terms and conditions mentioned	Yes/No
viii	Copy of required Experience Certificate (Satisfactory Completion Certificate) as per S.No.1, Request for Quotation (RFQ).	Yes/No

We agree to abide by all the terms and conditions of the STC's Tender No. STC/CO/BLD/01033/2017 dt 27.07.2017 for **Miscellaneous civil works in Lift Pits/Shaft No. 1,2,5,6 & 7 at Jawahar Vyapar Bhawan, New Delhi.**

The offer is valid for 90 days from the date of closing of tender.

Signature: _____

Name: _____

Rubber Stamp of the Company/Firm: _____

FOR REFUND/PAYMENT THROUGH RTGS/NEFT

Bidder's/Applicant's Bank Name &

Address _____

Bidder's/Applicant's Account No _____

Bank's IFC Code No. _____

Quotation for Miscellaneous civil works in Lift Pits/Shaft No. 1,2,5,6 & 7 at Jawahar Vyapar Bhawan, New Delhi.

PART – B: FINANCIAL BID

The Dy. General Manager (Civil),
Building Project & Maintenance Division,
STC of India Limited, Jawahar Vyapar Bhawan,
Tolstoy Marg, New Delhi – 110001.

Sir,

With reference to your Tender No. STC/CO/GAD/BLD/01033/2017 and our Technical Bid dated _____ submitted separately, we submit our Financial Bid as follows:

SCHEDULE OF QUANTITY

Name of work: Miscellaneous civil works in Lift Pits/Shaft No. 1,2,5,6 & 7 at Jawahar Vyapar Bhawan, New Delhi.

S.NO.	DESCRIPTION OF ITEM	QTY.	UNIT	RATE (Rs.)	AMOUNT (Rs.)
1.	Demolishing RCC work manually/ by mechanical means including stacking of steel bars and disposal of unserviceable material within 50 metres lead as per direction of Engineer-in-Charge in RCC slab in Lift Headrooms, RCC offset/projection near door opening at every floor level, machine room c.c. flooring etc.	40	CUM		
2.	Brick work with common burnt clay F.P.S.(non modular) bricks of class designation 7.5 in superstructure at 23 rd floor terrace level (including all lead and lifts etc.) in all shapes and sizes in : (a) Cement mortar 1:4 (1 cement : 4 coarse sand)	2.50	CUM		

3.	12mm cement plaster of mix 1 : 4 (1 cement : 4 fine sand) at 23 rd floor terrace level (including lead and lifts etc.), and in every floor at door opening level of lifts.	200	SQM		
4.	52mm thick cement concrete flooring with concrete hardener topping, under layer 40mm thick cement concrete 1:2:4 (1 cement : 2 coarse sand : 4 graded stone aggregate 20mm nominal size) and top layer 12mm thick cement hardener consisting of mix 1:2 (1 cement hardener : 2 graded stone aggregate 6mm nominal size) by volume, hardening compound mixed @ 2 litre per 50 Kg of cement or as per manufacturer's specifications. This includes cost of cement slurry, but excluding the cost of nosing of steps etc. complete.	125	SQM		
5.	Distemping with 1 st quality acylic distemper (ready mixed) of approved manufacturer, of required shade and colour complete, as per manufacturer's specifications in the lift pits at JVB. -Two or more coats on new work as per instructions of Site Incharge.	6000	SQM		
6.	Dismantling doors, windows and clerestory windows (steel or wood) shutter of area 3 sqm. and below including chowkhats, architrave, holdfast etc. complete and stacking within 50 metre lead and shifting from site to Basement-II of JVB, as per direction of Engineer-in-Charge.	06	EACH		

7.	Extra for cutting reinforcement bars manually/by mechanical means in RCC or R.B. work (Payment shall be made on the cross sectional area of RCC or R.B work) as per direction of Engineer-in-Charge.	200	SQM		
8.	Providing & fixing 1mm thick M.S. Sheet door with frame of 40X40X6mm and diagonal braces angle iron and 3mm M.S. gusset plates at the junctions and corners, all necessary fittings complete, including applying a priming coat of approved sheet primer.	05	SQM		
9.	Demolition brick work in cement mortar manually/by mechanical means including stacking of serviceable material and disposal of unserviceable material within 50 metres lead and shifting from site to ground floor of JVB, as per direction of Engineer-in-Charge.	02	CUM		
10.	Dismantling pre-cast concrete or stone slabs thickness up to 40mm in walls, partition walls etc. including stacking with 50 metre lead and shifting from site to ground floor of JVB, as per direction of Engineer-in-Charge.	07	SQM		
11.	Providing & fixing double scaffolding system (cup lock type) on the exterior side of building/ structure, up to 25 metre height, above ground level, including additional rows of scaffolding in stepped manner as per requirement of site, made with 40mm dia M.S. tube, placed 1.5 metre centre to centre, horizontal & vertical tubes joint with cup & lock				

	<p>system with M.S. Tubes, M.S. Tube challis, M.S. clamps etc. and maintaining it in a serviceable condition for execution of work of cleaning and/or pointing and/or applying chemical and removing it thereafter. The scaffolding system shall be stiffened with bracings, runners, connecting with the building etc., wherever required, if feasible, for inspection of work at required locations with essential safety features for the workmen etc., complete as per direction and approval of Engineer-in-Charge.</p> <p>Note: (1) The elevational area of the scaffolding shall be measured for payment purpose. (2) The payment will be made once only for execution of all items for such works.</p>	80	SQM		
12.	<p>Providing & fixing machine cut, mirror polished, polished granite stone of 18mm thickness (jet Black) work for wall lining (veneer work) including jamb and sill of lift opening door on 12mm (average) thick cement mortar 1:3 (1 cement : 3 coarse sand) laid with cement slurry @ 3.3 kg/sqm including rubbing, curing, polishing, rounding edges etc. complete (as per sample work done in ground floor) including providing & fixing 6 nos. S.S. dash fasteners (size 150 X 12mm) on side stone lining (jamb) of lift opening per door opening area.</p>	10	SQM		

13.	Cleaning lift pits from malba, debris, dirt & dust etc and disposal of material within 50 metres lead including shifting from site to ground floor of JVB, as per direction of Engineer-in-Charge including carrying out cement plaster repair wherever required..	05 Job	Each Lift Pit		
14.	Removing of dismantled malba from site by mechanical means to authorized dumping ground. Taking necessary permission from local authority i.e. Traffic Police etc., during night hours. (Min. capacity 130 cft.).	10	Trip		
15.	LESS : Salvage of dismantled from this work material like steel reinforcement as and where basis	01 Job	One Lot		(-)
Total					
(Rupees.....only)					

(SIGNATURE OF BIDDER/APPLICANT WITH RUBBER STAMP OF THE COMPANY/FIRM)

MOBILE NO. _____

LANDLINE NO. _____

FAX NO. _____

EMAIL ID: _____

NOTE : Tender Cost and Earnest Money have been submitted along with the Technical Bid.

We agree to all the terms and conditions as specified in your Tender No. STC/CO/GAD/BLD/01033/2017 dt. 27.07.2017.