



**THE STATE TRADING CORPORATION OF INDIA LTD.  
11, R. N. MUKHERJEE ROAD, NILHAT HOUSE, 9<sup>th</sup> Floor, Kolkata 700001**

**“e-TENDER FOR GRADING/ MARKING AND WEIGHMENT OF RED SANDERS  
AT KOLKATA”**

Tender No.: **STC/KOL/MKTG/RS/2016-17/02**

Dated. 08/12/2016

Last date of Submission: 21.12.2016 : 15: 00 Hours

Date of Opening: 21.12.2016 : 15: 30 Hours.

The State Trading Corporation of India Ltd., A Govt. of India Enterprise under the administrative control of the Ministry of Commerce & Industry, New Delhi invites e-bids for Grading / Marking of 60.530 MT (approx) of Red Sanders to be exported by STC on behalf of Directorate of Revenue Intelligence (DRI), Govt. of India. The stocks of Red Sanders are confiscated by DRI and are stored at various locations across the state of West Bengal.

Bidders are to be appointed for carrying out Grading, marking, weighment and labeling of Red Sanders prior to undertaking exports of Red Sanders by STC.

**A. QUALIFICATION CRITERIA FOR BIDDERS:**

- The Bidder should have sufficient experience in the field of Grading, marking, weighment & labeling of Red Sanders and is required to submit documentary evidence in support of past experience.

**B. LOCATION OF RED SANDERS :**

S.No	Location of Red Sanders (customs port/CFS/Warehouse address etc.)	Approx. Qty. (in MT)
1	CWC Godowns, Kolkata, Howrah/Hooghly, Haldia, (Kolkata and nearby region)- Total Three locations in and around Kolkata Region	60.530

**C. DATE (SCHEDULE):**

Pre-Bid Meeting Time/Date	15:00 hrs. (IST) on 13.12.2016
e-Bid Submission Start Time/Date	15:00 hrs. (IST) on 14.12.2016
e-Tender Closing Time/Date	15:00 hrs. (IST) on 21.12.2016
e-Tender Opening Time/Date (Techno-Commercial Bids)	15:30 hrs.(IST) on 21.12.2016
PRICE BID OPENING (tenderers who qualify in the Techno Commercial bid)	1500 hrs. (IST) on 22.12.2016.

**D. GENERAL TERMS & CONDITIONS:**

- I. Red Sanders stock (in logs) is lying at Customs warehouses / CWC Warehouses in loose form.
- II. The Bidder is required to submit their quotes through e-bidding on the eprocurement website on lump sum basis (inclusive of all taxes) in Indian Rupees for Grading, marking and Labeling of Red Sanders location- wise as per Table given above through e-bids at <https://eprocure.gov.in/eprocure/app>
- III. The bidder shall also be required to segregate the stock grade-wise, list the grades, weigh the logs of different grades at their own cost and expense.
- IV. The bidder shall have to comply with all terms and conditions of the tender and upload a signed and stamped copy of the tender document along with the e-bid as a token of acceptance of all terms & conditions without any deviation.
- V. The bidder shall be disqualified in case of furnishing incorrect/incomplete information and for not complying with the tender terms & conditions; the price bid of disqualified bidders shall not be opened.
- VI. The bidder should not have been black listed by any government agency/ PSU at the time of submission of e-bids. The bidder shall have to upload an affidavit confirming this along with the e-bid (As per "Annexure-II").
- VII. All signed and stamped Affidavits along with EMD DD/Payorder must also be sent physically (along with being uploaded on the e-procurement website) so as to reach STC Kolkata before tender closing date and time.

## **E. OTHER TERMS & CONDITIONS:**

1. The bidder has to conduct inspection of the stocks, undertake assaying, grading, marking, weighing and related activities at the allocated warehouse under the supervision of Customs, at bidders own cost and expense. The bidder shall not be allowed to take out any material from the specified locations under any circumstances. The goods will continue to be in the custody of the Agency holding custody of goods.
2. The bidder will be required to complete the assigned job within 15 days from the date of issue of Letter of Award. The bidder will have to submit a detailed report location-wise indicating Grade-wise no. of logs and weightment of each grade. The bidder shall commence operation immediately after placing of Letter of Award by STC.
3. The bidder has to submit an EMD of Rs.25,000/- (Rs.Twenty five Thousand Only) along with bid in the shape of Crossed Demand Draft/ Pay Order drawn on any Scheduled Bank (other than co-operative bank) payable at Kolkata in favor of "STATE TRADING CORPORATION OF INDIA LTD.". Any bid not accompanied with EMD bond will be summarily rejected. Though the scanned copy/details of EMD need to be uploaded / entered in the e-procurement website, the actual physical DD/Pay Order must reach the STC Kolkata Office before tender closing.
4. EMD of the unsuccessful Bidder(s) will be refunded within (7) working days after the finalization of the tender. However, in the case of successful bidder(s) the EMD will be treated as Performance Guarantee (PG) and will be refunded/ adjusted only after completion of the entire contract to the satisfaction of STC. No interest shall be payable either on EMD/PG.
5. STC may reject any or all the bids at its own discretion without assigning any reasons thereof.
6. The bidder shall be responsible for employing equipments, tools, labour/ workmen at the site in compliance of the prevailing Labour Laws of India at their own cost. STC shall not be liable for any claims/ liabilities arising due to any mis-happening/ accident of workmen deployed by the Agency for Grading Red Sanders. STC shall also not be liable for any other liability arising out of non-compliance of Labour Laws.
7. It shall also be the responsibility of the bidder to protect red sanders from any damages during the grading process and the Bidders shall keep STC indemnified in case of such damage or loss.
8. In case the Bidder fails to perform, render, execute, fulfill carryout, discharge or handle any of their work, services/ obligations, responsibility and liabilities under the contract, STC shall be entitled to terminate the contract. Any damages/ cost arising out for arrangement of alternate source shall be the sole responsibility of the Bidder. Also in case of violation of terms & conditions of the tender, violation of any statutory regulations, local laws, STC shall reserve the right to terminate the contract.

9. The Bidder shall have to submit contact details of the authorized officials viz.name & address, telephone/mobile No and email ID for correspondence.
10. Bidder/Agency shall keep STC fully indemnified against any claims, losses/damages whatsoever that may be incurred in the process of grading of Red Sanders.

**F. SUBMISSION OF REPORT:**

After completion of the Grading of Red Sanders at specified location(s), the bidder shall submit a detailed report of graded stock, the report has to be grade-wise with number of logs and weighment, at various location(s) within stipulated time schedule.

**G. RATES:**

The Rates payable by STC to the bidder under the contract shall be firm on lumpsum basis godown-wise.

**H. PAYMENT:**

Complete payment plus applicable taxes shall be released to the bidder on satisfactory completion of work and submission of a detailed report as specified in clause “F” above on submission of Bills in Duplicate.

**I. TAXES:**

All present and future statutory taxes levied by the Central/State Governments during the currency of the contract shall be applicable for payments to the bidder and a statement/certificate to this effect will be issued to the bidder.

**J. ASSIGNMENT OR SUB-LETTING OF CONTRACT:**

The bidder shall not subcontract, transfer, assign or otherwise part with the Contract.

**K. AMENDMENTS:**

The bidders are advised to check STC's website [www.stclimited.co.in](http://www.stclimited.co.in) regularly for any amendments/ clarifications.

**L. SUBMISSION OF BIDS & VALIDITY:**

The bidders may download the tender document free of cost from our website [www.stclimited.co.in](http://www.stclimited.co.in) or [www.eprocure.gov.in](http://www.eprocure.gov.in) / [www.tenders.gov.in](http://www.tenders.gov.in) and can also obtain a copy of same from Mr. Rohit Kumar, Manager (Marketing), The STC of India Ltd., 11, R.N. Mukherjee Road, Nilhat House, 9<sup>th</sup> Floor, Kolkata 700001 during office hours on any working day till 20.12.2016.

The Bidders are required to submit offers in TWO BID SYSTEM i.e. per formats given in Annexure IA and IB respectively through e-bidding on the e-procurement website [www.eprocure.gov.in](http://www.eprocure.gov.in). Along with the e-bid submission and associated documents upload, the physical signed/sealed documents (mentioned wherever required) shall be addressed to The Branch Manager, The State Trading Corporation of India Ltd, 11, R.N. Mukherjee Road, Nilhat House, 9<sup>th</sup> Floor, Kolkata 700001 so as to reach the STC Kolkata office before the Tender closing date and time.

1. The “Techno- Commercial Bid” must include the following:
  - a) Duly signed and stamped Techno- Commercial Bid as per Annexure “IA”.
  - b) Demand Draft/ Pay Order of Rs.25,000/- towards EMD. (Original required)
  - c) Signed and stamped copy of tender Document.
  - d) Affidavit as per Annexure “II”. (Original Physical Copy required)
2. The “Price bid” must contain Price Bid showing prices quoted strictly as per the Annexure “IB” of tender document and details as required must be entered in the e-procurement website through e-bidding.

NOTE: -Conditional offers or Offers with deviations are liable to be rejected at the sole discretion of STC. The Price Bids of only those bidders who qualify in the Techno-Commercial Bid shall be opened.

The e-bids complete in all respects should be submitted on the e-procurement website and the required Original documents must reach the STC Kolkata office at above mentioned address latest by 15:00 hrs on 21.12.2016. The techno commercial bids shall be opened on the same day at STC, Kolkata.

**M. INDEMNITY:**

The Bidder shall indemnify STC at all times against any claims/ liabilities/ proceedings etc., from any third party or otherwise arising out of/ or in connection with this Tender.

**N. JURISDICTION:**

The Bidder hereto agrees that the Courts and tribunals at Kolkata shall have the exclusive jurisdiction to settle any or all disputes which may arise out of or in connection with this tender. All disputes arising out of this Tender shall be decided in accordance with the Laws of India.

TECHNO-COMMERCIAL BID

TENDER NO: **STC/KOL/MKTG/RS/2016-17/02**

DATED: \_\_\_\_/12/2016

Name of Bidder: \_\_\_\_\_

Address : \_\_\_\_\_

Tel No. \_\_\_\_\_ Fax No. \_\_\_\_\_

PAN No. \_\_\_\_\_

Sales Tax (CST)/VAT No. \_\_\_\_\_

E-mail id: \_\_\_\_\_

Name of Authorized Contact Person \_\_\_\_\_

DETAILS OF EARNEST MONEY DEPOSIT:

Demand Draft/Pay Order number & Date (To be attached in Original) \_\_\_\_\_

Name & branch of the Issuing Bank \_\_\_\_\_

Amount Rs. \_\_\_\_\_

Declaration-

1. We have carefully gone through the terms and conditions of the tender and hereby agree to abide by the same without any conditions/deviations. A signed and stamped copy of the tender document is being enclosed herewith, towards our unconditional acceptance of the tender terms and conditions.
2. The bidders are advised to sign and stamp each and every page of the tender document as a token of acceptance of the terms & conditions.

Name and Designation of the Bidder: \_\_\_\_\_

Signature & stamp of the Bidder: \_\_\_\_\_

Date:

ANNEXURE 1-B

PRICE BID

Total Lumpsum charges in figures and in words \_\_\_\_\_.

Services	Detail of Warehouses along with approximate quantity available in each warehouse. Quantity in MTs(Approx)		Lumpsum charges in Rupees (exclusive of service tax/other taxes)	
Grading and marking of Red Sanders Wood as per Tender Document.	Warehouses	Approx. Quantity in MTs	Lumpsum charges (in Rs.)	Rate of tax (%)
	CWC Godowns, Kolkata, Howrah/Hooghly, Haldia, (Kolkata and nearby region)- Total Three locations in and around Kolkata Region (to be specified by DRI and CWC)	60.530		

NOTE:-

- I. Bidder to specify current applicable service tax/other taxes, if any. STC will pay these taxes extra at actuals, as per the rates prevailing on the date of invoice.
- II. In case of any changes in rates of service tax / other taxes, the bidder will intimate STC about the same along with Documentary evidence.
- III. The evaluation of bids will be done based on the total cost to STC /DRI as on the date of tender opening i.e. after including the applicable Service tax/other taxes

Name and Designation of the Bidder: \_\_\_\_\_

Signature & stamp of the Bidder: \_\_\_\_\_

Date:

AFFIDAVIT

Affidavit of Shri \_\_\_\_\_ S/o \_\_\_\_\_ aged  
about \_\_\_\_\_ years R/o \_\_\_\_\_.

I, the above named deponent do hereby solemnly affirm and declare as under:

1. That I am working as \_\_\_\_\_ ( Name & address of the bidder)
2. That bidder is submitting a bid in response to invitation for bid for grading/ marking of red sanders at Kolkata.
3. That no order for Blacklisting/ Banning of the bidder has been passed for participation in tenders issued by any of the Government/ Semi Government companies, which is still in force.
4. That if at any point of time the declarations given above are found to be incorrect, STC shall have the full right to terminate the contract and take any action as per applicable laws for breach of contract including forfeiture of EMD/ Performance Bank Guarantee.

DEPONENT

Verification:

Verified at \_\_\_\_\_ on \_\_\_\_\_.12.2016 that the contents of my above affidavit are true to the best of my knowledge. No part of it is false and nothing material or relevant information has been concealed there from.

DEPONENT



## **PRE-REQUISTE INSTRUCTION FOR BIDDERS (ANNEXURE – III)**

### **Instruction for Electronic Submission of Bids**

1. Bids against this tender shall be received only electronically through the e-Procurement Portal of NIC ([eprocure.gov.in/eprocure](http://eprocure.gov.in/eprocure)). No bids shall be accepted in hard copy or in any other form.
2. For submission of e-bids, bidders are required to get themselves registered with NIC's Central Public Procurement (CPP) Portal (<http://eprocure.gov.in/eprocure>) using Class-II /Class-III Digital Signature Certificate. All the details mentioned during registration / enrollment process should be correct / true. Bidders have to abide by all the terms & conditions mentioned during registration process.
3. Any financial instruments such as, Tender Fees, Earnest Money Deposit (EMD) (wherever applicable) and which is required to be submitted in the desired form eg: Bank Guarantee / Banker's Cheque / Demand Draft (in the manner prescribed in the tender document), must reach STC before closure of the tender. The details of financial instruments entered during e-bid submission should tally with those submitted physically.
4. The bidders are required to upload soft copies of all the relevant documents.
5. Bidders are advised in their own interest to submit the online bids well before the bid submission end date & time (as per Server System Clock of CPP). STC will not be responsible for any delay or the difficulties encountered during the submission of bids at the eleventh hour due to any technical or other problems.
6. For any queries related to the process of online bid submission or queries relating to CPP portal ([eprocure.gov.in/eprocure](http://eprocure.gov.in/eprocure)), bidders may contact CPP Portal Helpdesk on Telephone Numbers:

**Tel : 0120-4200462, 0120-4001002.**

**Mobile : 91 8826246593**

**E-Mail : support-eproc[at]nic[dot]in**