

**THE STATE TRADING CORPORATION OF INDIA LTD.
(A GOVERNMENT OF INDIA ENTERPRISE)
JAWAHAR VYAPAR BHAVAN, TOLSTOY MARG,
NEW DELHI – 110 001
Branch Office: Bharatpur House,
Civil Lines, MG Road, AGRA – 282002**

NOTICE No. : STC/AGR/BRASS/EOI/2018-19/01

Invitation for Expression of Interest (EOI) for Empanelment of SSI manufacturing Units consuming Brass Scrap as raw material.

ABOUT US

THE STATE TRADING CORPORATION OF INDIA LTD. (STC), incorporated under the Companies Act, 1956 having its registered office at Jawahar Vyapar Bhawan, Tolstoy Marg, New Delhi – 110 001 and Branch office at Bharatpur House, Civil Lines, MG Road, Agra, is a Government of India Enterprise under the administrative control of Ministry of Commerce & Industry, Department of Commerce. STC is a premier international trading organization of the Govt. of India with vast experience of handling international and domestic trade for over five decades and has been handling import and export and domestic trade of various kinds of products and commodities.

01. Request for Expression of Interest (EOI) :

STC invites online EOI (e- EOI) from the registered SSI Units of Uttar Pradesh. The SSI Units interested in responding to this EOI must submit their Expression online using e-Procurement portal of NIC (eprocure.gov.in) in the prescribed formats along with all necessary documents and information requested herein.

All details regarding the subject EOI are available on websites: www.stclimited.co.in, www.tenders.gov.in and www.eprocure.gov.in. Any changes/modifications/corrigendum in connection with this EOI will be intimated through one or more of these websites only. Prospective bidders are therefore requested to visit above mentioned websites regularly to keep themselves updated. STC shall not be liable to send any individual information or issue a public notice.

02. Electronic Submission of EOI

- i. EOI shall be received only electronically through the e-Procurement Portal of NIC (eprocure.gov.in). No bids shall be accepted in hard copy or in any other form.
- ii. For submission of e-EOI, bidders are required to get themselves registered with eprocure.gov.in website using Digital Signature Certificate (DSC) essentially having signing certificate.
- iii. **A non-refundable fee of Rs. 5,900/- (Rupees Five Thousand Nine Hundred Only)** (Processing Fees Rs. 5000/- plus GST @ 18% i.e. Rs. 900/-) towards processing charges, in the form of a demand draft favouring "**The State Trading Corporation of India Ltd.**" payable at **Agra** must be submitted alongwith the EOI

- application. No exemption shall be granted in this regard. Processing Charges is required to be submitted in the form of a Banker's Cheque/Demand Draft from a nationalized bank, which must reach STC before closure of the e-tender in the manner prescribed herein.
- iv. The details of Processing Charges (Banker's Cheque/Demand Draft) uploaded during bid submission, and those submitted physically in Processing Charges Box at **The State Trading Corporation of India Limited, Bharatpur House, Civil Lines, MG Road, Agra**, should tally. Otherwise, the bid is liable to be rejected.
 - v. The EOI must contain Credit Rating report (not more than six month old) of the SSI Unit from reputed Credit Rating Agency. The SSI Units does not have valid credit ratings, may also apply, however SSI units needs to pay fees for it, and have to attach the scanned copy of Banker's Cheque/Demand Draft for obtaining Credit Rating by STC for the SSI Unit, Rs. 6,000/- (Rupees Six Thousand Only) (It includes GST @ 18%) in addition to processing charges.
 - vi. The EOI application must contain complete details with regard to the name, designation and place of Business of the applicant with Phone and Fax Nos. The EOI and all the documents submitted must be signed and sealed by the Authorized Signatory/ Prospective buyer with his usual signature.
 - vii. EOIs should not contain any alterations/cuttings/mark of erasure etc. Such cuttings/alteration/mark of erasure etc. even if accompanied by signature shall be liable to be rejected on such grounds.
 - viii. Expression of Interest received physically in our office, over Fax/Email shall be summarily rejected.

The bidders are required to upload soft copies of the following:

- The Proof/ documentary evidence of date of Establishment of SSI Unit.
- The Proof/ documentary evidence of consumption of brass as raw materials by SSI Unit.
- Copy of PAN No., GST No. and valid Trade License, if any
- Copy of Bidder's constitution i.e. Deed of partnership /memorandum /Articles /LLP/trust deed, etc.
- Scanned copy of Banker's Cheque/Demand Draft submitted towards Processing Charges of Rs. 5900/- (Processing Fees Rs. 5000/- plus GST @ 18% i.e. Rs. 900/-).
- Copy of valid Credit Rating of the SSI Unit from reputed Credit Rating Agency. OR scanned copy of Banker's Cheque/Demand Draft submitted towards Credit Rating Charges of Rs. 6000/- (It includes GST @ 18%).
- Registration certificate for Manufacturing SSI Unit from State/ Central Authority, if any.
- Bank certificate from its lead bank mentioning the worth of the SSI unit.
- Copies of Income Tax Return filed and audited P&L A/C & Balance Sheet of the SSI Unit, preferably for last three years attested by authorized representative.
- All the pages of Expression of Interest (EOI) documents duly signed and stamped at each page as acceptance of all terms and conditions must be uploaded.
- Certificate/undertaking that the firm has not been blacklisted/debarred by any Govt. Department (prepared on Bidders Letter head).

For any queries relating to the process of online bid submission or queries relating to CPP Portal (eprocure.gov.in), Bidder may contact CPP Portal Helpdesk on Tel No's: 1800-3070-2232, 91-7878007972 & 91-7878007973.

03. Objective of the Expression of Interest.

To empanel prospective buyers (SSI Unit) to purchase crushed brass scrap for consumption as raw material, procured by STC on Government to Government allocation basis from Police Headquarters of States, Ministry of Defense or other departments of Government. STC hereby invites Expression of Interest (EOI) from prospective **SSI manufacturing Units registered in Uttar Pradesh**, using brass scrap as raw material.

04. Detail of items for which EOI is invited

- i. Non ferrous scrap, like Brass, copper, bronze etc.

05. Scope of work.

- i. STC shall quote the rates to Buyer's on the basis of the rates so offered by Central / State Government Department/ Selling Organization after adding its Trading Margin. The amount of trading margin would be decided by STC at their sole discretion and the same shall not be contested by the prospective buyers. Delivery shall be released to the prospective Buyers from the respective Depot of Central/ State Govt. Department/ Selling Organization only against advance payment made by the prospective Buyer to STC.
- ii. It shall be expressly agreed by the prospective Buyers that STC shall sell crushed brass scrap as and when allocated by Central/State Government. Accordingly in case any lesser quantity is allocated on any account of deviations in the policy of Central/ State Govt. the necessary debit/credit note shall be issued by buyer and STC.
- iii. The prospective SSI units shall accept all the terms and conditions of said Central/State Government Department/ Selling Organization

06. Pre-qualification criteria for selection of prospective SSI Units:

The detailed eligibility criteria are described in the following points and the interested parties meeting all the conditions only need to apply.

- i. The prospective SSI Units should be an established and running Unit from the last three years as on the date of the application to this **EOI** and shall be consuming the said item(s) i.e. brass as raw materials, and shall be required to submit documentary evidence to that effect.
- ii. The prospective SSI Units should have been compulsorily registered as SSI manufacturing unit in Uttar Pradesh.
- iii. The Prospective SSI Units should have a valid PAN No., GST No. and valid Trade License.
- iv. The prospective SSI units shall have to submit a Bank certificate from its lead bank mentioning the worth of the SSI unit.
- v. The Prospective SSI Units shall be profit making & have to submit the copies of Income Tax Return filed and audited P&L A/C & Balance Sheet of the company preferably for last three years attested by authorized representative.
- vi. The SSI Units has to provide the valid Credit Rating from reputed Credit Rating Agency/ Scanned copy of Banker's Cheque/Demand Draft submitted for obtaining Credit Rating of the SSI Unit, Rs. 6,000/- (Rupees Six Thousand Only). The Bid will be rejected on Non submission of Valid Credit Rating/ DD/ Bankers Cheque.

07. Last Date for submission of Expression of Interest:

The last date and time for submission of the EOI is **10.04.2019 at 1500 Hrs.**

08. Place for submission of Expression of Interest:

The EOI should be submitted online and only Demand Draft/ Banker Cheque with regards to Processing charges in a sealed envelope should be dropped in the Box placed at **The STC of India Ltd., Bharatpur House, Civil Lines, MG Road, Agra-282002** on or before the due date.

09. General Terms & Conditions:

- i. Final selection of the prospective SSI Units from the EOIs received will be done at the discretion of STC and the decision of STC shall be final and binding on all the participating parties.
- ii. The prospective SSI units may clearly note that the terms and conditions mentioned in this EOI are indicative and not exhaustive in nature. The selected units will have to give an undertaking as devised by STC to fully protect STC's overall interests and also the interests of the Central/State Government department selling the scrap.
- iii. All details and above terms and conditions of this document shall have to be considered by the prospective SSI Units in totality and the EOI containing incomplete documents & not complying with the above conditions are liable to be rejected.
- iv. The applicant should submit an undertaking that they have not been debarred/blacklisted/banned from doing business and participating in tenders by any Government (Centre or State)/PSU. In case of submission of false declaration (found at any stage), such prospective SSI Units shall be disqualified for present, past and future bidding.
- v. The Applicant may also be asked to furnish additional information/confirmation in connection with verification of the documents submitted by the Applicant, if deemed necessary, at the sole discretion of STC.
- vi. The Empanelled buyer shall ensure compliance of all the Government regulations/policies/guidelines/orders/conventions etc. in force related to any or all of the activities in respect of this EOI.
- vii. The Business dealing with selected SSI units may be banned as per "Black Listing Policy" of the Company (STC).
- viii. STC reserves the right to accept or reject any/all applications and cancel the process of this EOI at any time, without assigning any reasons thereof.
- ix. All the documents submitted in response to this EOI will become the property of STC. Where the prospective SSI unit believes that information provide in response to this EOI is, or should be kept confidential; or disclosure of this information would unreasonably affect business affairs of the prospective SSI unit, notice has to be given at the time of delivery of the information or documents by clearly marking such information 'confidential'. In so far as is practicable STC will give effect to the prospective unit stated wishes, and requests for access to such information shall be determined as per the provisions of the RTI Act.

10. No Contractual Obligation:

STC is not bound contractually or in any other way to any Applicant to this EOI. STC shall not liable for any cost of compensation in relation to the consideration of this Expression of Interest by the Applicant, if STC terminates, varies or suspends the EOI process or takes any other action permitted under this EOI, including consideration of concepts proposed in future developments. This EOI request is not the subject of any process, contract or any contractual obligations between STC and prospective buyers.

11. Short listing of associate SSI manufacturing Units:

Prospective Unit who qualifies as Associate SSI Units to STC would be individually notified after the evaluation process is complete. The validity of EOIs received shall be initially for a period of two years from the date of acceptance by STC, which may be renewed on the basis of performance of the party, at the sole discretion of STC.

12. Indemnity

1. The applicant undertakes to keep STC always indemnified of all costs, expenses and claims such as costs of goods, freight, levies, present and future taxes, insurances, bank charges, transportations, storage charges, quality deterioration for any reason, shortages, legal expenses, or any other expenses/ incidental charges. All such costs/expenditure shall be to the associate's/party's account and the business associate/party shall pay the same to STC without any protest and demur.
2. The business associate/party shall fully indemnify/reimburse/pay STC all cost, legal expenditure, expenses of whatsoever nature incurred by STC in defending, contesting, pursuing any legal case/Recovery proceedings initiated by STC or against it/arbitration proceedings/proceedings of whatsoever nature before and court/Tribunal/Authority/forum in the litigation/disputes etc. arising out of this agreement or in relation to this agreement with any person or Business Associate/Party.
3. In case any dispute or difference arises between STC and the supplier in respect of the contract and an award/judgment/decreed/order is passed by any court/Tribunal/Authority etc. or a settlement is otherwise reached, the business associate/party shall be bound to accept the same and bear the liability resulting therefrom. Any payment made by STC and all the expenditures incurred in this regard by the STC of whatsoever nature shall be paid/reimbursed by the business associate/party to the STC.
STC shall also be indemnified from any act or any factual concealment causing thereby damages or any legal proceedings against STC by any third party or Firm/company/ deployed employees.

13. Law and Jurisdiction

This Expression of interest will be governed by the laws and procedures established by the Government of India, within the framework of applicable legislation and enactment made from time to time. All the legal disputes between Parties shall be adjusted/ resolved or be filed before the courts/tribunals/forums situated in Agra or Uttar Pradesh in case of High Court which shall have the exclusive jurisdiction, to such disputes.

14. Disclaimer:

The issue of this document does not in any way commit or otherwise obliges STC to proceed ahead with all or any part of a pre-qualification empanelment process.

- i. STC may, in its absolute discretion, reserve the right to shortlist, accept, disqualify, elect to abandon, reject any part or whole of the process without giving prior notice to the Supplier (s) or potential Supplier(s). STC reserves the right to cancel the EOI in totality without assigning any reason at any point of time. All information contained in this EOI is issued bona fide. This EOI is only for preparation and maintenance of database. STC shall in no way bound to limit its business enquiry/circulars to empaneled buyers only.
- ii. In-case of violation of terms and conditions of the contents of the EOI, violation of statutory regulations, local laws, STC reserves the right to terminate the services provided to the prospective party.

(Ajay Rawat)
Branch Manager

Place: Agra (U.P.)

Date: 26/02/2018

ANNEXURE-I**FORMAT (TO BE FILLED UP) BY PROSPECTIVE ASSOCIATE BUYERS.**

PARTICULAR DETAILS

1.(a)	Name & Address of the Unit	
(b)	Year of Establishment	
(c)	Name of Proprietor/partners/Directors along-with their address, PAN, DIN No. etc., duly supported by documents.	
(d)	Telephone No. (s)	
(e)	Fax No.(s)	
(f)	E-mail id (s)	
2.	Please specify what do you produce	
3.	Detail of Demand Draft of Rs. 5900/- (attached)	
4.	Attach supporting documents (duly Self Certified) (Check List)	
(i)	Copy of SSI Registration	
(ii)	Copy of GST Certificate	
(iii)	Copy of PAN	
(iv)	Copy of Balance Sheet (Last Three FY)	
(v)	Bank Certificate	
(vi)	Copy of Bidder's constitution i.e. Deed of partnership/memorandum/Articles/LLP/trust deed, etc.	
(vii)	Trade License, if any	

(viii)	The Credit Rating of the SSI/ Detail of Demand Draft of Rs. 6000/- (attached)		
(ix)	Any other Certificates		
(x)	Acceptance of all terms & conditions specified in EOI	Attached	No attached
01.	Has the company been black listed/ banned by any Government undertaking from participating in any tender(s)	YES	NO
02.	Whether black listed/banned on the date of application.	YES	NO
5.	Details of clients to whom supplies during the last three years both in terms of volume and value have been completed.		
6.	Any other document, as asked for in the EOI.:		

Please use extra sheet, if more space is required.

Certified that the above information is true and we confirm that all information given in the Expression of Interest are correct and if at any point of time the information is found to be incorrect our EOI will be liable for rejection by STC.

Date:

Place:

(Bidders Signature & Seal)