

**THE STATE TRADING CORPORATION OF INDIA LTD
JAWAHAR VYAPAR BHAWAN, TOLSTOY MARG, NEW DELHI
(A GOVT. OF INDIA ENTERPRISES)**

Building Project and Maintenance Division
First basement, Jawahar Vyapar Bhawan
Tolstoy Marg,
New Delhi-110001

Tender/Bid document

Tender Ref-STC/CO/DGM(E))/D 556

Date-29/10/18

Name of the work- Supply, installation, testing and commission of LED bulkhead lights in lift shafts (no-2 & 7) at, Jawahar Vyapar Bhawan, New Delhi-110001.

Sealed quotations are invited to undertake the work given in the Schedule of Quantities (enclosed) to be carried out at various locations in two bid process.

The bids should be dropped in the tender box kept in the STC Reception office, Ground floor, Jawahar Vyapar Bhawan, 1-Tolstoy Marg, New Delhi. Bids will be in two part (1) Technical bid (2) Financial or Price Bid. Price bid will be opened only of those bidders who are declared technically qualified by STC Tender evaluation committee.

No other form of delivery is acceptable and tenders not dropped in the tender box shall be summarily rejected.

Quotation duly filled in all respect must reach to this office latest by 08/11/2018 3:00 PM and technical bid therein will be opened on same day 08/11/2018 at 3:30 PM.

The corporation reserves the right to accept or reject any or all quotations without assigning the reason thereof.

The bidders may seek any clarification regarding the tender document or the works described herein the tender before the closing time of the bid.

(R.K.Avasthi)
Deputy General Manager-Electrical
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Terms and Condition –

1) EARNEST MONEY DEPOSIT (E.M.D.) and TENDER FEE:-

Interest free Earnest Money deposit EMD of Rs. 3600/- (if applicable) & tender fee- Rs.500/- (if applicable) have to be deposited online prior to closing time of bid, as detailed below. The details of the deposition have to be submitted with bid technical bid documents . Tender fee will not be refundable.

1. Name of Bank :- Indusind Bank, Barakhamba Road, New Delhi110001
2. Name of beneficiary :- The state Trading Corporation of India Ltd., New Delhi- 110001
3. Account No. :-200000550077 4. IFSC:- INDB0000005.

Any tender, not accompanied with EMD and tender fee are liable for rejection unless not under exemption.

In case of unsuccessful bidder, the earnest money will be refunded, after award of work at their request.

The preference purchase policy 2012 applicable to NSIC/MSME shall be applicable for availing non deposition of EMD and Tender fee. The bidder has to submit the self-attested copy of the registration with NSIC/MSME for availing the benefit of the Policy.

Request for adjustment/appropriation of earnest money/deposits if any already lying with the Corporation in connection with some other tender/orders/works shall not be entertained.

Price bid document and technical bid document must be put in separate sealed envelopes. These both envelopes must be put in a bigger envelope and be dropped before the closing time of the bid. The respective sealed envelopes must be clearly marked as : Technical bid “ and “ Price bid”. The bidder must put his signature on both envelopes.

STC reserve the right to disqualify any bidder at any stage till completion of the work, for any sort of incomplete bidding or due to breach of the process.

2) Tender Evaluation criteria:-

The bidder must drop the following self-attested copies of the documents off line (physical form) before the closing time of the bid for technical bidding bid evaluation. Only those bidders will be technically qualified who possess the following qualification.

- (a) The firm must have complete any Electrical works during last 07 years preceding from the closing date of tender, in center Govt, state Govt, PSU, Govt. autonomous bodies with the following

Single work order valuing at least Rs1,55000=00 or (2) Two work orders each valuing at least Rs 85000=00 Or (3) Three work orders each at least Rs 70,000=00

(b) A satisfactory completion certificate issued from the order issuing authority or above of the above must be enclosed.

(c) The bidder must be registered with GST and must enclose a copy of registration letter/certificates.

(d) copy of PAN card, address proof, Bank account detail and copy of online deposited tender fee & EMD detail or MSME/NSIC registration certificate in place of EMD, tender fee.

(E) Copy of ESI and PF registration.

(F) Self attested self-declared certificate of Non back listing from any organization during last three years.

STC may ask to get verified the documents submitted via original documents or from the document issuing agency without any cost to STC.

3) The firm shall use genuine parts for installation work. The old parts which are replaced shall be deposited with STC. The firm will have to replace the nonstandard part with the genuine part immediately. Further a penalty amount of double the cost of standard part will be levied against the contractor..

4) STC reserves the right to terminate the contract at any point / during the tenure of contract, if the services are not found satisfactory or if the contractor dishonours the contract. The decision of the STC in this regard shall be final and binding upon the contractor.

5) Any financial loss caused due to damage of any part of nearby machineries of the STC would be deducted from the EMD/performance security/bills.

6) Work completion schedule: - The work is for installation of bulkhead lights (9w LED) as per attached B.O.Q. in the lift shaft no. 2 &7 . Lift no 2 is on the verge of completion and running in testing mode and these lights have to be installed within 7 days from the date of award of work to the satisfaction of DGM(Electrical). The bidder is advised to coordinate with M/s Johnson Lifts Private Limited for successful installation of these Lights for which STC will not be a party. The work may be carried out in day /Night depending upon the availability of site/Lift. The work has to be carried out from the car top only. Similarly when the Lift No 7 will be ready for test run, same work will have to be done as and when asked by STC . STC will not be responsible for any reason whatsoever for the non- completion of the work. Time period for each instance for this work will be 7 days each. Lift No. 7 is under process of installation and likely to be commissioned in next two months.

The works has to be completed as per General Specification for Electrical works CPWD manual 2013 (Internal) and IS 732-1963 and subsequent revisions, IS:2309-1969 and subsequent revisions, and/or other relevant IS ,

Time period for this contract period for both lifts is 3 months.

Delay in completion of the work :- The work shall be completed within 7 days for each lift . A penalty of Rs.5000/- per day shall be imposed & it can go maximum up to 10 % of the contract value. STC reserve the right to terminate the contract if the work is delayed in initiation by more than 7 days for each lift and consequently bidder will be debarred for participating in future tenders for a period of 2 years.

For any incomplete work or liability from contractor end. STC reserve the right to take up the works/liability at the risk and cost of the contractor through any other agency and in such cases the contractor will be debarred for participating in future tenders for a period of 2 years.

- 7) Payment terms: - The payment for each lift will be made separately after deducting as and when the work gets completed to the satisfaction of STC. The firm will have to submit required bills in duplicate with completion certificate.
- 8) Security deposit to the tune of 10% of the contract value shall be submitted by the successful contractor online, within 03 days of award of work along with acceptance of the contract and EMD will be returned. The security deposit will be forfeited if any deviation by the contractor is found from the instruction given by the STC. After expiring of the defect liability of contract the security Deposit will be returned after deduction of dues, if any, without any interest.
No interest shall be payable on such deposits.
- 9) If the work of the contractor is found unsatisfactory, the job may be entrusted to other firm at the risk expenses of the defaulting contractor.
- 10) No increase in amount shall be considered at all during the currency of the contract. No other charges will be payable like transportation, fare, etc.
- 11) The rates quoted by the bidder should be inclusive of all duties,axes and charges ,GST, cartage, labour, material etc and there should be no ambiguity whatsoever. The rates shall be firm and no revision of the rates on any account whatsoever shall be considered during the contract.
- 12) The bidder should quote the rates for the work as mentioned in the bill of quantity(Annexure-A). The first lowest will be decided on the basis of the Grand total of Price bid. No other format of price bid will be accepted.. Price bid should be signed with seal without any correction marks or overwriting. STC reserve the right to cancel such bids. Partial bidding is not allowed.
- 13) STC reserve the right to accept or reject all the quotations without assigning any reason thereof.
- 14) The bidder is advised to inspect the STC premises/site, before quoting the rates so as to get familiar with the requirement of the work . No poor performance or false bidding would be accepted on any reason at later stage.
- 15) The work shall be carried out as per the direction of the Engineer-in-charge.
- 16) STC may its discretion, change or alters any specification or design during the course of execution of work.
- 17) Payment to the contractor shall be released by STC on the basis of work and the amount certified by the Engineer-In-Charge. The contractor shall submit the bills in duplicate, giving complete description of the item of the work done strictly as per the bill of the quantity. STC reserve the right to extend the work quantity by 10% depending upon the site requirement on the same rates and conditions.
- 18) Taxes will be deducted from the running account bills /final bill as per the prevailing rates.
- 19) The contractor shall abide by municipal bye-laws, safety regulation and labour laws during the execution of the work.
- 20) In case of any dispute, decision of Engineer-In-Charge, STC will be binding on both the parties.
- 21) Since the payment to the party will be remitted through RTGS/EFT, as such, complete detail like Account no., name and address of Bank and Branch, IFS code with the name and complete address of the firm shall be required at the time of payment.

22) The warranty period(defect liability period) of the work shall be 12 months or OEM warranty which is later.

23) The contractor shall start the work within the stipulated period as mentioned in the award letter failing which no tender /quotation shall be issued in future works.

24) The Indemnity Clause

The Contractor shall at all times indemnify and keep STC indemnified against any claims / liability/ proceedings etc. in respect of any damages or compensation payable in consequences of any accident or injury sustained or suffered by its employees/workmen or agents or by any other third party resulting from or by any action, omission or operation conducted by or on behalf of the Contractor.

The Contractor shall at all times, indemnify and keep indemnified STC against any and all claims / liability/ proceedings etc. of the Employees, Workman, agent(s), employed engaged or otherwise working for the Contractor, in respect of wages, salaries, remuneration, compensation or the like.

All claims regarding indemnity shall survive the termination or expiry of the Contract and shall be recoverable from Security Deposit in addition to any other means.

The work is to be carried out at height hence proper safety measure shall be taken by firm and shall owe the all responsibility of any accident.

25) VALIDITY OF BID:-

The bid shall remain open for 60 days which will reckon from the date of opening of bid. During this period the bidder shall not be allowed to withdraw or amend or impair or derogate his offer and Earnest money deposited shall not be withdrawn within this period.

26) All the pages of quotation shall be signed and stamped by the authorized person the firm.

27) Scope of work- The 40 nos. of LED bulkhead lights shall be installed in lift(2&7) shafts. All required material for the work like MCBs/wires/cables/LED bulkhead etc. is to be supplied and installed. Hence bidders are requested to visit our site before filling the tender.

28) The contractor has to sign agreement with STC on 100/- non judicial stamp paper on the agreement format provided by STC. The cost of agreement/stamp paper shall be borne by the contractor within 5 days of work order.

29) SAFETY DEVICES: -

The contractor shall provide all the required safety appliances to the workers / staff as may be warranted for safety of the workers during the course of the work. Safety devices like Safety belt, Safety Helmet, Safety Shoes, Ear protector, welding glass, welding gloves, Asbestos gloves etc. shall be provided for use by workers during work.

The contractor shall provide personal protective equipment conforming to the IS mentioned below -

(a) Safety helmets conforming to IS-2925: 1984

(b) Safety Belts conforming to IS-3521: 1983

(c) Eye and face protection devices conforming to IS-8520:1977 and IS-8940:1978

(d) Hand and body protection devices conforming to

(1) IS-2573: 1975

(2) IS-6994: 1973

(3) IS-8807: 1978 (4) IS-8519: 1977

All the required safety equipment and gadgets should be provided at the site and it shall be responsibility of contractor to provide all safety gadgets, in case any mishappening/accident occurs at site during works and commissioning of the equipment etc. It shall be the solely responsibility of contractor. STC(I) Ltd. shall not be responsible in case any type of mis-happening occur at site. All safety precautions must be taken during the execution of work.

30.compliance with statutory provisions of safety

Successful bidder shall arrange for compliance with statutory provisions of safety regulations and departmental requirements of safety codes in respect of labour employed on the work by the bidder. Failure to provide such safety requirement would make the bidder liable for penalty of Rs. 500/- for each default. Temporary barricades with caution boards at each landing to prevent accident during execution of work.

31) LIABILITY FOR DAMAGES: -

If due to contractor's negligence and / or non-observance of safety and other precautions, any accident / injury occur to any other person / public, the contractor shall have to pay necessary compensation & other expenses, if so decided by the statutory authorities under labour laws and / or rules made therein force from time to time. The firm shall to execute a third party insurance against such happenings for a minimum value of the contract value. Falling which the same will be recovered from the running bill of the contractor or from his security deposit. .

32) Arbitration

"In the event of any dispute arising between the Parties in relation to or under this Agreement, the same shall be settled by Arbitration conducted in accordance with the Rules of Arbitration of ICA, New Delhi. The decision of the Arbitration Tribunal shall be final and binding. The venue for the Arbitration shall be New Delhi. The

Arbitral Award shall be enforced in accordance with the provisions of the Arbitration & Conciliation Act 1996”.

Documents to be submitted by the bidders

All the documents (self-attested copy) have to be physically dropped in the tender box placed at the reception of Jawahar Vyapar Bhawan as explained in this bid document

- (A) For technical bid envelope (sealed)
1. Complete tender document as a token of unconditional acceptance of the bid
 2. Work experience certificate/document
 3. Satisfactory performance/experience certificate
 - 4 Copy of GST (Goods and service Tax) registration certificate
 - 5 Copy of PAN card
 - 6 Copy of address proof
 - 7 Copy of Bank account detail
 - 8 Copy of proof of online deposition of EMD, Tender fee, or MSME/NSIC registration certificate in place of EMD, tender fee.
 - 9 Copy of ESI and PF registration.
 10. Self-attested self-declared certificate of Non back listing from any Organization during last three years.
- (B) Price bid Envelope (sealed)
- Only price bid document as per annexure (A)

Both the envelopes have to be put in single sealed bigger envelope bearing the details of the tender and the bidder for dropping it in the tender box.

Price Bid
SCHEDULE OF QUANTITY
(Annexure-A)

| S.no. | Description | Unit | Quantity | Rate per unit (Rs) | Amount |
|-------|--|--------------------------|----------|--------------------|--------|
| 1 | Supply, installation, testing & commissioning of 9 watt LED bulkhead –ISI mark | Each | 40 | | |
| 2 | Supplying and lying of 3.5X50 mm alum. Armoured Cable on surface –ISI mark | Mtr | 15 | | |
| 3 | Making and termination of 3.5X 50 mm aluminium armoured cable. | set | 2 | | |
| 4 | Wiring for light point/ fan point/ exhaust fan point/ call bell point with 1.5 sq.mm FRLS PVC insulated copper conductor single core cable in surface / recessed steel conduit, with piano type switch, phenolic laminated sheet, suitable size MS box and Earthing the point with 1.5 sq.mm FRLS PVC insulated copper conductor single core cable etc. as required. | | | | |
| | Group C | Point | 5 | | |
| 5 | Wiring for group controlled (looped) light point/fan point/exhaust fan point/ call bell point (without independent switch etc.) with 1.5 sq. mm FRLS PVC insulated copper conductor single core cable in surface/ recessed steel conduit, and Earthing the point with 1.5 sq. mm FRLS PVC insulated copper conductor single core cable etc. as required. | | | | |
| | Group C | Point | 35 | | |
| | | Total(All tax inclusive) | | | |

In words Rs.

(SIGNATURE OF THE BIDDER WITH SEAL)