

THE STATE TRADING CORPORATION OF INDIA LTD. (STC)
APPOINTMENT OF CONSULTANT FOR VETTING OF REQUEST FOR
PROPOSAL (RFP)

Reference No. **STC/ECOM/CONSULTANT/03/2017**

25.04.2017

**A. Invitation of Bid for Appointment of Consultant for vetting of RFP
(E-Commerce)**

The State Trading Corporation of India Ltd. (STC) intends to develop Technology enabled Business platform (Global Marketplace for B2B/B2G/G2B/G2G business) on Build Operate Transfer (B.O.T) basis for its various Government & Non-Government customers with the assistance of a Technology enabler.

For this purpose, STC invites online bids from reputed organizations having related experience of drafting/vetting RFP for design, development, implementation, operation and maintenance of e-commerce portal which is capable of enabling domestic and international trade.

Bidders interested in responding to this Notice Inviting Tender (NIT) must submit their bids online using e-Procurement portal of NIC (www.eprocure.gov.in/eprocure/app) in the prescribed formats along with all necessary documents and information requested herein.

The last date for receipt of offers is **09.05.2017 (03:00 PM)**. Bids shall be opened online on the same day at **03:15 PM**.

Bid Documents should be submitted online on Bidder's letterheads. All pages, including enclosures, must be serial numbered and duly signed and stamped by the authorized signatory and as per the law for the same.

B. Background:

STC is a premier International trading company of the Government of India engaged primarily in export and import operations. The Corporation is registered as an autonomous company under the Companies Act, 1956 and functions under the administrative control of the Ministry of Commerce & Industry, Govt. of India.

STC intends to develop E-Commerce Portal (Global Marketplace for B2B/B2G/G2B/G2G business) on B.O.T. basis for its various Government & Non-Government customers with the assistance of a Technology enabler. Broadly, it would be fusion of standard transaction based B2B marketplace engine using best of B2C, eProcurement suit and various types of auction engines. The proposed platform shall be customized suiting STCs traditional trade operations and F&A related business requirements and also help in automating routine trade processes for improved monitoring, control and scalability. The platform shall have

capability to handle both International as well as Domestic Trade. It shall be capable to handle STC's (domestic/International) trade on back to back basis (stc-online) as well as operate as a Marketplace operator (stc-emakets). It shall have simple & easy user interface to provide experience of online B2B/B2G/G2B/G2G transaction based marketplace. It shall maintain transparency & meet compliances as per applicable and available government guidelines from time to time.

Key modules of the system to comprise of components such as transaction based B2B e-commerce engine capable of enabling Domestic & International Transactions, Associate(buyer/seller/service provider) Management, Product Catalogue Management, E-Procurement (Fix bidding), E-Auction (Dynamic Bidding – Forward & Reverse), Specialized auction like Yankee, Dutch, SMRA etc., CRM Help Desk, Logistic & Warehouse Management, Document Management, Risk Management, e-wallet (with multiple banking payment instruments including e-BG, e-LC).

The platform will be offered as a service to various Government/Non-Government customers of STC and to be developed at no cost to STC (on BOT basis); the revenue generated by offering platform as service shall be shared with the Technology enabler. The platform shall be developed, upgraded and customized to have more efficient customer centric approach and increase the business avenues through it. Marketplace based System driven approach should be able to help STC in consolidation of efforts and add value to the transaction in most safe & secure manner. Eventually, STC should be able to focus on building buyer & seller communities for commodity/products at National & International level and eventually build commodity specific delivery based e-Markets.

Some of the key objectives of e-commerce platform are as under:

- Taking Indian Suppliers to Global Market.
- Modernization of Market Intervention Activities through advanced value chain engineering.
- Online Bilateral Trade corridors.
- Boosting the Trade by building bridge between Financial Institutions & businesses.

The platform should be able to facilitate trade in most efficient, financially prudent manner, act as profit center, create a new line of business for STC and assist in gradually moving towards long term self-sustainability. STC should be able to create its' niche both in domestic as well as international market through this project.

Considering this background, STC has drafted RFP to identify service provider to design, develop, implement & operate the platform for five years & subsequently transfer at no cost to STC and which can be referred at link mentioned below:

<http://www.stclimited.co.in/Templates/UI/Views/OpenPDF.aspx?id=RFPECOM041016.pdf>

C. Description of Requirement:

It is proposed to appoint consultant for vetting of RFP drafted for developing e-commerce portal (B.O.T. basis) for various government and non-government customers of STC. And subsequently, submit detailed observation and advisory report along with duly vetted updated RFP draft document.

D. Scope of Work:

The successful bidder shall be required to vet the RFP draft and submit duly vetted updated RFP draft document along with detailed observation and advisory report to meet proposed portal requirement in best possible manner (on B.O.T basis) considering but not limited to following :

- ✓ Compliance to all Government & Statutory guidelines/requirements like latest applicable IT act, GFR act, CVC guidelines, PPP compliance (if required) etc.
- ✓ Cyber-security measures.
- ✓ Contracts & Service Level Agreements (SLAs)
- ✓ Risks & Liabilities of STC.
- ✓ Bidding Process.
- ✓ Strategy, Business Case, Business & Financial Model.
- ✓ Technology development & maintenance operations.
- ✓ Business Operations & Business Development.
- ✓ Helpdesk & Customer Grievance Management.
- ✓ End to end Customer & Associate onboarding & engagement.
- ✓ Estimated basic cost of design, develop & implementation of portal (base version).
- ✓ Roles & Responsibilities of STC & Application/Managed Service Provider (ASP/MSP).
- ✓ Functional and Non-Functional requirement such that Platform is capable of enabling/handling B2G/G2B/G2G/B2B trade (domestic and international) in-sync with best latest global practices/standards relating to B2B marketplace, Government Sale/Purchases in line with governments vision of moving towards faceless transaction / minimum human interference in the entire value chain process in transparent manner.
- ✓ Compliance to related laws including all taxes acts/VAT/Indirect & Direct taxes/Custom Duty/GST or any other applicable related laws to enable trade in simplified and transparent manner.
- ✓ Sales automation like lead generation & management, supply chain management, value chain engineering considering background of the proposal.
- ✓ To encourage open source architectures, frameworks and feeds readily available (Prices Bench marking through open sources such as Commodity Index etc.) to increase intelligence of the system on continuous basis, bidder shall provide inputs on provision of a Sustainable, Scalable Solution, API Approach and Use of India Stack (e-KYC, MCA21, Aadhar, Digital Locker etc.) and continuous adoption of rapidly evolving technology such that the entire system would be built to be open (standards, open API, plug-n-play capabilities), components integrated yet coupled loosely to allow changes in sub-system level without affecting other parts.
- ✓ Provision to keep/upgrade proposed portal in line with market practices & technology disruptions.
- ✓ Pre-qualification criteria, technical evaluation parameters to make RFP more inclusive for wider, competitive, yet quality participation base.

E. Time Frame:

Successful Bidder shall submit the duly vetted updated RFP draft document along with point wise observations and advisory report within a maximum period of **30 days** from the date of assignment / appointment. (whichever is earlier)

F. Pre-Qualifications:

1. The bidder should have registered office in India with the applicable laws and have a minimum turnover of Rs. 50 Lac from Management/Functional Consultancy for Information Technology Project implementation in any of the three preceding years i.e. 2015-16, 2014-15 and 2013-14. CA certificates to be uploaded in support of the turnover claimed.
2. Bidder must have related experience of drafting/vetting RFP for design, development, implementation, operation and maintenance of e-commerce portal which is capable of enabling domestic and international trade.
3. Bidder should have completed at-least 3 successful management/functional consulting assignments for Information Technology (IT) projects for central/state government agency/body/PSU/Institution.
4. Bidder must be registered with service tax department.
5. Bidder must have valid PAN No./ CIN/TIN/ etc..
6. Bidder should not have been black listed by any Govt. organizations as on date of submitting the bid.

G. Proposal Submission

- I. Bids on bidder's letter head have to be mandatorily submitted in electronic mode through e-Procurement Portal of NIC (eprocure.gov.in/eprocure/app)
- II. For submission of bids electronically, bidders are required to get themselves registered with eprocure.gov.in website using Class II / Class III Digital Signature Certificate and must comply with NIC Terms and Conditions.
- III. Bidder is required to submit the Bid in a format outlined below:-

The Bid should be prepared by the Bidder and shall be submitted in two parts viz. PART-I (Technical Bid) & Part-II (Financial Bid).

1. PART- I shall comprise of the following documents which are to be scanned and uploaded on E-procurement portal (eprocure.gov.in) :
 - a) Covering letter as per Format at ANX 'A'.

- b) Bidder's profile with details of expertise in e-commerce field.
- c) CA certificates to be uploaded in support of the turnover of Rs. 50 Lac from Management/Functional Consultancy for Information Technology Project implementation in any of the three preceding years i.e. 2015-16, 2014-15 and 2013-14 as per format at ANX-D.
- d) Copy of satisfactory experience certificate from current/past client(s) in support of related experience of drafting/vetting RFP for design, development, implementation, operation and maintenance of e-commerce portal which is capable of enabling domestic and international trade.
- e) Copy of satisfactory experience certificate from current/past client(s) in support of at-least 3 successful management/functional consulting assignments for Information Technology (IT) projects for central/state government agency/body/PSU/Institution.
- f) An outline of recent experience of successful execution of works accomplished and relevance to the current assignment is to be submitted as per Format at Sr. No. 3 of ANX- B.
- g) A brief profile of the team proposed to be deputed (including qualification, experience highlighting related experience of drafting/vetting RFP of e-commerce portal and likely deployment viz full time/part time/, task to be assigned etc.) as per format at Sr. No. 4 of ANX-B.
- h) Contact details of Authorized Representative.
- i) Tender & corrigendum document (if any) duly signed and stamped on each page as a token of acceptance of all terms and conditions.
- j) Copy of valid PAN No./ CIN/TIN/ etc.
- k) Self-declaration for not being black listed by any Govt. organizations signed by authorized official of the firm/company as per format at ANX – E.
- l) Bank details of the bidder.
- m) Copy of Earnest Money Deposit (EMD) valuing Rs. 10,000/- in the form of a Demand Draft from a nationalized bank in favour of "The State Trading Corporation of India Ltd." Payable at New Delhi. The details of EMD (Demand Draft) uploaded during bid submission, and those submitted physically in EMD Box should tally. Otherwise, the bid is liable to be rejected.
- n) In case of the bidder being a MSE, copy of relevant registration certificate to that effect should be mandatorily submitted. It should also be clearly indicated whether the MSE is owned by SC or ST entrepreneur, wherever applicable.
- o) Bidder may highlight past successful B.O.T/P.P.P. or similar Information Technology/e-Governance/e-Commerce related projects wherein consulting or drafting of the related RFP document for identifying the implementation agency was done by the bidder.

Earnest Money Deposit (EMD)

- All Bidders except Micro or Small Enterprises (MSEs) are required to furnish an EMD of Rs. 10,000/- (Rupees Ten Thousand only) by way of Demand Draft drawn in favour of "The State Trading Corporation of India Ltd." payable at "New Delhi".
- In case of the bidder being a MSE, relevant registration certificate to that effect should be mandatorily submitted. It should also be clearly indicated whether the MSE is owed by SC or ST entrepreneur, wherever applicable.
- The envelope containing the EMD or MSE registration certificate along with

Covering Letter mentioning the details of Bidder on the Letterhead, should be sealed and superscribed as "Vetting of RFP Document" and the same should be dropped in the "EMD Box" kept at the reception of following address so as to reach on or before the deadline prescribed for receipt of bids. If sent by post STC will not be responsible for loss or delay in transit.

The State trading Corporation of India Ltd.,
Jawahar Vyapar Bhawan,
Ground Floor, Main Reception,
Tolstoy Marg, New Delhi -110001

- Bids for which EMD is not received (other than the exempted cases) in the prescribed manner shall be rejected summarily.
- STC shall not be responsible for non-receipt / non-delivery / delayed receipt of the EMD due to any reason whatsoever.
- EMD shall not carry any interest. EMD of unsuccessful bidders shall be returned after Award of Contract to the Successful Bidder. EMD of successful bidder to be converted in to an interest free security deposit. The security deposit shall be refunded after 1 month from the date of satisfactory completion of work and after adjustment of dues, if any.

2. PART – II shall comprise of the following documents to be scanned and uploaded on E-procurement portal (eprocure.gov.in/eprocure/app) :
 - Financial Bid as per Format at ANX 'C' duly filled and completed in all respects in the format given with the tender document without making any changes in the format and shall be signed under official seal of the bidder by the bidder. The quoted price shall be written in figures & words.

Notes:

- i) Instructions in bidding documents should be strictly followed. No deviation shall be stipulated in Price Part of the Bid. Any condition, mentioned in Price bid by the bidder, shall be treated as null and void and the bid shall be liable for rejection.
- ii) Bidder shall note that price changes against Technical / Commercial clarifications, in line with terms and conditions of Bidding Documents are not allowed, unless otherwise specifically asked for.

- IV. Bidders are advised in their own interest to submit the online bids well before the bid submission end date & time (as per Server System Clock of e- procurement portal). STC will not be responsible for any delay or the difficulties encountered during the submission of bids at the eleventh hour due to any technical or other problems.

Note : All copies submitted by the bidder should be duly/self-certified

For any queries relating to the process of online bid submission or queries relating to E-Procurement Portal (eprocure.gov.in), the bidders may contact CPP Portal Helpdesk on Tel nos.- 0120-4200462, 0120-4001002 and 91-8826246593.

H. Bid Clarifications

- i. During evaluation of the bids, the bidder may be requested for clarification on their bid. STC may ask for any additional supporting documents. Such clarifications/supporting documents are to be provided in writing and would need to be substantive. Non-substantive and non-responsiveness on the part of the bidder may lead to disqualification of bidder.

I. Award of Work:

The work shall be awarded to the qualified bidder quoting the lowest fee.

J. Payment Terms:

- a) No advance payment will be paid at the beginning of the work.
- b) Payments will be released within 30 days of the completion of work.
- c) The price quoted shall be inclusive of sales tax, service tax, VAT, work contract tax or any other taxes and duties and all such taxes and duties shall be borne by the successful bidder.
- d) STC shall deduct all applicable taxes while releasing payments to the selected bidder.
- e) All changes in rates of taxes shall be applicable to the selected bidder's account.

K. Other Terms and Conditions:

1. Offers should be valid for a period of 30 days from the last date of receipt of the bids. During this period, bidder is expected to keep available the professional staff proposed for the assignment subject to sub clause 16 of this clause. STC will make its best effort to complete process of award of work and take a decision within this period. In any case, bidders are not allowed to revise the financial bid. If STC wishes to extend the validity period of the proposals, the bidders who do not agree have the right not to extend the validity of their proposals.
2. Financial bids of only technically qualified bidders shall be opened.
3. All the eligibility data should pertain to the Bidder Company/Firm only and not to its parent/group/subsidiary Company/Firm.
4. STC reserves the right to modify or amend the requirements at any time or reject any or all offers, wholly or partly, without assigning any reason whatsoever.
5. Bids containing erasures or alterations without signatures will not be considered.
6. The selected bidder shall confirm its acceptance within 02 working days from the date of award of the assignment.
7. Fee quoted should be inclusive of all costs, taxes, duties, travel, out-of-pocket expenses, etc.

8. Any offer received after the prescribed deadline or offers with a condition or stipulation shall be summarily rejected.
9. Offers shall be strictly submitted online only and Offers submitted by telex, telegrams, fax or e-mail shall not be considered.
10. Prices offered by the bidders must be mentioned both in words and figures, otherwise the offer will be rejected summarily. In case of any variation in the words and figures, the prices written in words shall be considered as offer price.
11. The bidder shall submit only one Proposal.
12. Proposal should be in the English Language.
13. The bid shall contain no inter- lineation or overwriting, except as necessary to correct errors made by the firm itself. Any such corrections must be attested by the person or persons who sign(s) the Proposals.
14. During this period of the bid validity, the bidder is expected to keep available the key team of professionals proposed for the assignment. STC will make its best effort to complete evaluation process within this period.
15. STC may ask for further extension regarding validity of the bids which may be accepted or rejected by the bidder.
16. STC reserves the right to accept or reject any bid, and to annul the bid process and reject all bids any time at its discretion without assigning any reason whatsoever for the same prior to award of contract, without thereby incurring any liability to the affected bidder(s) or any obligation to inform the affected bidder(s) of the grounds for such decision. Decision of STC would be final and binding on the all bidders. All direct or indirect cost associated with the preparation of the proposal, presentations, evaluations, finalization of the contract, including visits to the Client, are not reimbursable. STC will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
17. The bid and all details submitted by the Bidder subsequently shall be signed and stamped on each page in token of acceptance by a person, legally authorized to enter into agreement on behalf of the Bidder. Corrections/alteration, if any, shall also be signed by the same person. Bidder shall submit Board Resolution (in case Bidder is a company) in favour of the person who signs the bid and subsequent submissions on behalf of the Bidder
18. EMD of unsuccessful bidders will be returned after finalization of award of work with successful bidder.
19. Successful bidder shall submit Performance Security Deposit of an amount equal to 10% order value within 5 days after receipt of Letter of Award issued by STC. Performance security deposit shall be returned by STC to the successful bidder along with final payment for the work awarded.
20. Bidders may regularly visit STC website for any information / clarification / addendum / corrigendum etc. related to this RFP, processing of bids received, award of job, etc. STC shall not be liable to send any individual information or publish a public notice for any further information regarding this RFP.
21. STC will not consider substitutions of staff proposed by bidder unless both parties agree that undue delay in the selection process makes such substitution unavoidable or that such changes are critical to meet the objectives of the assignment. If this is not the case and if it is established that key staff were offered in the proposal without confirming their availability, the firm may be disqualified.
22. STC reserves rights to issue any amendments, if necessary.

23. Any effort by the bidder to influence STC official for proposal evaluation, proposal comparison or contract award decisions may result in the rejection of the bidder's proposal.

L. Confidentiality:

Information relating to the examination, clarification and comparison of the bids and recommendations for the award of the project shall not be disclosed to bidders or any other persons until the award to the successful bidder has been announced. The Selected bidder shall also maintain a confidentiality of the documents/information or data in any form submitted by the STC for bidder's observation and vetting upon the same. Breach of the same shall result as recession of the contract and thereupon the STC may take the appropriate legal measures available under the law of the land.

M. Indemnity

1. The Bidder/Successful Bidder will indemnify STC of all legal/other obligations of its professionals/employees engaged for vetting.
2. STC also stand absolved of any liability on account of fraud or breach of trust caused by the Consultant or its professionals employees engaged for the performance of work and also for any damages or compensation due to any dispute between the consultant and its professionals.
3. STC shall also be indemnified from any act or any factual concealment causing thereby damages or any legal proceedings against STC by any third party or Consultant's engaged professionals.

N. Sub-Contracting

No Sub-contracting by the bidder shall be accepted. Any subcontracting shall be treated as breach of the terms and conditions of this agreement, and on the consequences the security deposit, if any shall be forfeited.

O. Conflict Of Interest

The consultant shall not receive any remuneration in connection with the assignment except as allowed and is permissible as per the terms of this tender. The consultant and its affiliates shall not engage in consulting activities that conflict with the interest of the STC.

P. Liquidated Damages

If the successful bidder fails to complete the entire PROJECT or any part thereof by the scheduled completion date or any extended date granted by STC in its sole discretion, STC shall deduct liquidated damages at a rate of 0.5% per week of delay or part thereof subject to a maximum of 5% of the total fees.

If the work is not completed maximum within 10 weeks from date of award of work, STC may forfeit the security deposit submitted by successful bidder and STC shall also be at liberty to avail the Services from any other organization at risk and cost of the Bidder.

Liquidated damages shall not be applicable if and to the extent the services by the successful bidder get affected due to delayed supply of inputs by STC.

Q. Dispute Resolution:

Any dispute or difference whatsoever arising between the parties out of or relating to the said Tender/Contract or its construction, meaning, operation or effect or breach thereof, shall be settled by Arbitration in accordance with the rules of Arbitration of the Indian Council of Arbitration, New Delhi. And, the award made in pursuance thereof shall be final & binding on the parties and would be enforced in accordance with the provisions of The Arbitration and Conciliation Act 1996 read with Arbitration and Conciliation (Amendment) Act, 2015.

R. Applicable Law and Jurisdiction

The work of contractor will be governed by the laws and procedures established by the Government of India, within the framework of applicable legislation and enactment made from time to time. All the legal disputes between STC and the Contractor shall be governed by the courts/tribunals/forums situated in Delhi shall have the exclusive jurisdiction, to entertain such disputes.

For any further clarification, contact:

Harshal Dalne (Manager – Marketing)
09970138301/01123462232
harshal.dalne@stclimited.co.in

The State Trading Corporation of India Ltd.,
Jawahar Vyapar Bhawan, Tolstoy Marg,
New Delhi-110001

ANX - A

Technical Bid

Covering Letter (on letter head of bidder)

To

<Title of authorized person>

[Date]

<Address>

Madam/Sir,

Subject: APPOINTMENT OF CONSULTANT FOR VETTING OF RFP

Reference announcement STC/ECOM/CONSULTANT/03/2017 dated 25.04.2017 issued by STC, we wish to be considered for appointment of Consultant by STC for vetting of RFP. I/We, the undersigned, have required related expertise and offer to provide the required services for vetting of RFP drafted by STC to develop e-commerce platform for various government & non-government customers on B.O.T. basis in accordance with your above mentioned Tender notification / Request for Proposal.

We hereby submit our proposal documents as per the tender. It is hereby confirmed that our proposal will be valid for the period as required in the tender document.

We solemnly affirm that this proposal is binding upon us. Further, we understand and agree that acceptance of our proposal is not binding upon you.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act, 1988".

Yours sincerely,

Signed by Authorized Signatory

(To be signed as per the board resolution in case of company)

Name and Title and of Signatory

Contact details (Address, Phone, and Email ID)

Technical Bid Documents & Information
(To be submitted on letterhead)

To:
Mr.

The State Trading Corporation of India Ltd.,
Jawahar Vyapar Bhawan,
Tolstoy Marg,
New Delhi-110001

Sub: **APPOINTMENT OF CONSULTANT FOR VETTING OF RFP**

Sir,

Reference announcement STC/ECOM/CONSULTANT/03/2017 dated 25.04.2017 issued by STC, we wish to be considered for appointment of Consultant by STC for vetting of RFP and submit below our Technical Bid in response to the announcement.

1. Organisation's Information:

- a. Organisation's Name: _____

- b. Office Address : _____

- c. Telephone: _____
- d. Fax: _____
- e. Email: _____
- f. Contact Name: _____
(with Mobile No.) _____
- g. Main line of Business: _____

2. Annual Turnover from Management/Functional Consultancy for IT Project implementation for the three preceding years :

<u>Year</u>	<u>Turnover in Rs. Lakhs</u>
2015-16:	
2014-15:	
2013-14:	

(Please attach a certificate from practicing Chartered Accountant in support of the Turnover as per ANX-D.)

3. List of Projects Handled (For pre-qualification and/or technical evaluation)

S.No.	Name of Project	Client Name	Turnover of the Client Company	Assignment Fee
1				
2				
3				
4				

For each project, furnish a one-page write up briefly indicating scope of work and attach experience certificate & documentary evidence to confirm (i) that project qualifies as Management/Functional Consultancy for IT implementation for central/state government agency/body/PSU/Institution or drafting/vetting e-commerce portal RFP (ii) Completion Date or Status (iii) Name of the client company for which the project had been undertaken with contact person's name, position, phone and mobile no.

4. A brief profile of the team proposed to be deputed (including qualification, experience highlighting related experience of drafting/vetting RFP of e-commerce portal and likely deployment viz full time/part time/, task to be assigned etc.)

5. Strengths of your organization in terms of (a) Prior Consultancies in related areas and (b) Quality and experience of team.

6. List of Documents attached (Certificate of Incorporation, copies of PAN/CIN/TIN, Documentary evidence (CA certificate) in support of turnover as Management/Functional consultancy for IT implementation, Self-declaration for not being black listed by any Govt. organizations, bank details, documentary proof of having undertaken the projects listed in (3) above and details of team proposed to be deployed must invariably be attached)

We enclose herewith a demand draft of Rs. 10,000/- as EMD as per the following details:

Demand draft No. _____
 Dated _____
 Drawn on Bank _____
 Branch _____

We agree to abide by all the terms and conditions contained in STC's above referred announcement.

Yours sincerely,

Signed by Authorized Signatory

(To be signed as per the board resolution in case of company)

Name and Title and of Signatory

Company Seal

The above format to be filled & uploaded to at least meet minimum Pre-qualification. For description additional pages may be uploaded, if required. Copies of reports may be uploaded; if required.

FINANCIAL BID***(on letter head of bidder)***

To

<Title of authorized person>

[Date]

<Address>

Madam/Sir,

Sub. – FINANCIAL BID FOR APPOINTMENT OF CONSULTANT FOR VETTING OF RFP

Reference announcement STC/ECOM/CONSULTANT/03/2017 dated 25.04.2017 issued by STC, I/we wish to be considered for appointment of Consultant by STC to undertake work as mentioned in the tender document. Pursuant to our proposal submitted for the above mentioned Tender notification, we hereby submit our financial bid.

Our attached financial bid is inclusive of all taxes and expenses is enclosed herewith. The proposal covers complete cost items and cost for additional work resulting from scope changes as specified in the tender document.

S. No.	Particulars	Charges inclusive of all taxes (In Numbers)	Charges inclusive of all taxes (In Words)
A.	Submission of duly vetted updated RFP draft document along with detailed observation and advisory report		<hr/> <hr/> <hr/> <hr/> <hr/>

We understand and agree that payments made to us would be as per the tender document and the same shall be subject to deduction of tax at source as applicable under law. Any variation in taxes applicable to this contract will be to our account.

We confirm that our bid shall be binding upon us.

Yours sincerely,

Signed by Authorized Signatory

(To be signed as per the board resolution in case of company)

Name and Title and of Signatory

Company Seal

ANX – D

Format of the certificate, to be given by the chartered accountant, in respect of annual turnover from Management/Functional Consultancy for IT Project implementation for the three preceding years.

ON THE LETTER HEAD OF THE CHARTERED ACCOUNTANT

TO WHOM IT MAY CONCERN

This is to certify that the annual turnover from 'Management/Functional Consultancy for IT implementation' work undertaken by the organization M/s _____, during the three preceding years was as given below:

Financial Year	Annual Turnover from 'Project Management Consultancy for IT implementation' (Rupees Crores)
2015-16	
2014-15	
2013-14	

Signature with seal of the CA firm

Place:

Date:

Format for Self Declaration regarding not blacklisted

(On Company Letter Head)

TO WHOMSOEVER IT MAY CONCERN

Our Firm or any of Director or our representatives were never blacklisted under any law prevailing in India for corrupt, fraudulent practices or reasons related to non-performance in an engagement by any of the central/state government agency/body/PSU/Institution.

Date:

Place:

Authorized Signatory

Name:

Designation: