

THE STATE TRADING CORPORATION OF INDIA LTD
STC Trade Centre, A-29, Thiru-Vi-Ka Industrial Estate, Guindy, Chennai 600 032.

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Ref: STC/BO/CHN/Protocol - Hire/Tender/2015-16

DT: 16.10.2015

TENDER FOR EMPANELMENT OF HIRING OF CARS FOR BRANCH OFFICE, CHENNAI

Sir / Madam,

Tenders are invited from Hired Car Suppliers/Operators having their offices in Chennai for engagement of hired car services. The service terms and conditions for the above contract are enclosed for your reference.

Please submit your best offer in a sealed envelope clearly showing “**QUOTATION FOR HIRED CAR SERVICES**” and addressed to:

The Branch Manager
STC of India Limited
STC Trade Centre
A-29, Thiru-Vi-Ka Industrial Estate,
Guindy,
Chennai 600 032.

Offers from those Suppliers / Car Operators who have their offices in Chennai, will only be considered.

The offers should reach us latest by 3.00 p.m. on 27.10.2015. Tenders will be opened on 27.10.2015 at 3.30 p.m. The validity of the offer should be 30 days from the date of opening of quotation. The sealed envelope (preferably of 12”x4” size) should be deposited in the box kept in our office for the purpose or sent by Post/Courier. STC reserves the right to accept or reject any or all quotation/s without assigning any reason.

Thanking you,

Yours faithfully
for The STC of India Ltd.

P.Saravana Selvi
Manager (GAD-Protocol)

Encl: Terms and conditions.

TERMS AND CONDITIONS FOR ENGAGEMENT OF HIRED CAR SUPPLIERS/OPERATORS
SERVICE CONTRACT

1. Please quote your best rates on the basis of kilometers and hours for the following slabs:
 - (i) 5 Hrs. and 50 Kms., extra per hour, extra per kilometer
 - (ii) 10 Hrs. and 100 Kms., extra per hour, extra per kilometer
2. Rates for Mofussil/ Other State trips should be quoted separately. Vehicles should have All India Permit and no interstate tax is chargeable except toll charges/entry tax at actuals.
3. Rate for “ETIOS” on monthly hire basis also may be quoted for a maximum of:-
 - (a) 200 hrs and 1500 kms. per month; extra per hr. and extra per km.
 - (b) 250 hrs. and 1800 kms. per month; extra per hr. and extra per km.
4. The car supplier should have a minimum of 10 cars in their possession and have at least 3 years of field experience in supplying cars to the PSUs, Private Sector Companies.
5. Rates may be quoted for Petrol operated air conditioned cars.
6. Operators should indicate their best rates for the following cars (a) Indica, Innova and Etios for City Trips and (b) Indica, Etios and Innova for Outstation Trips.
7. The hired car service contract is for one year from the date of finalization and no enhancement on any account will be made during the contract period. Engagement of hired cars will be on “as and when required” basis.
8. The contract shall be extended for a further period of one year at the same rates and on same terms and conditions at STC’s option.
9. No extra charges will be allowed for the distance between the supplier’s/operator’s garage to STC’s office/place of destination and vice-versa. Hire charges will be paid for the distance (Km) actually used by STC.
10. STC reserves the right to de-panel any of the selected operators, if they are found not providing good services, any time during the period of contract.
11. Rates quoted shall be excluding Service Tax. However, the service provider should invariably mention whether they are availing abatement of service tax or not in their quote. Otherwise such quote will be rejected. Service Tax No. should be furnished.
12. Tenders from hired car owners / operators only will be entertained. Brokers and agents are prohibited to participate in the tender.
13. Offers from suppliers /car operators who have their office in Chennai will only be considered.
14. The validity of the offer should be 60 days from the date of opening of quotation.
15. Rates to be submitted as per Annexure 1.

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