

**The State Trading Corporation of India Limited
JawaharVyaparBhawan
Tolstoy Marg
New Delhi-110 001**

(TELEPHONE NO. +91-11-23313177)

BRANCH OFFICE

**The State Trading Corporation of India Ltd
“STC TRADE CENTRE”
7/A NANDINI LAYOUT,
BANGALORE-560 096
KARNATAKA
Telephone No: 080-23198801/02/10**

**TENDER NO.STC/BNG/FER/2016-17/01
DTD: 17.03.2017**

**Tender for Appointment of Agents/Distribution for
undertaking the work for the Distribution of the Fertilizer,
Among the Empanelled Agencies.**

Website: www.stclimited.co.in

TENDER NO.STC/BNG/FER/2016-17/01

Tender for Appointment of Agents/Distribution for undertaking the Work for the Distribution of Fertilizer among the Empanelled Agencies.

STC hereby invites quotes through tender from the empanelled Agencies enrolled through EOI no STC/FER/EMP/2016-17/01 dt 17.01.17 floated for undertaking the work of the distribution of Fertilizers to Tobacco Growers in and around the region of Mysore & Periyapatna District of Karnataka on account of M/s Tobacco Board.

Scope of above operations are listed below in continuation to the terms and conditions floated in the EOI. It is explicitly mentioned that the terms and conditions floated in the EOI forms an integral part of the scope of operations mentioned below and shall be binding on the distribution agency.

(A): Additional Terms and Conditions:

1. The required Manpower at each Auction Platforms APFS is as mentioned below
 - a. Supervisor - 1 No / Platform
 - b. Assistants - 2 No / Platform
 - c. Computer Operator - 1 No / Platform
 - d. Security Person - 1 No / Platform per shift of the day.
2. STC shall not accept any additional responsibilities for payments towards labour, Supervisory Staff etc, and payment to which are to be covered within rates quoted by agency.
3. Utmost care should be taken by the agency to ensure that no quantity losses are incurred in operation of distribution of Fertilizers. The Agency selected is solely responsible and accountable for any loss, damages, pilferage, accountings/calculations mistakes occurred in receipt and distribution of the Fertilizers. Agency will be responsible for making good the losses to STC if any before the accounts are settled.
4. Agency shall take all precautions to ensure the weight and conditions of bags quality or inconformity in specifications laid down by tobacco board including moisture etc and should inform in time to STC in event of any variations in stocks received including the damaged bags etc.
5. Agency should maintain the accounting of the receipts and distribution of the Fertilizers accurately. The daily stock statement for the quantity received/distributes/balance stock need to be reported to STC through mail for the previous day before 9 am positively. Utmost care should be taken to avoid the mistakes in reporting the daily stock position.
6. Successful tenderer/bidder shall comply to Minimum Wages Act, Contract Labour (Regulation and Abolition) Act, Payment of wages Act, Provident Fund Contribution, Contract Labour Miscellaneous Provisions Act,1952 Act, payment of Bonus Act and any other statutory requirements. In case the agency fails to discharge any of his statutory

obligations, the STC shall have right to deduct such sums from the bills payable to the agency.

7. The proof of payments, reporting etc towards the compliance of the statutory requirement as stated at Sr No 5 above and any other statutory compliance needs to be submitted on demand by STC officials.
8. Any claims arising out of above from any Authorities after finalization and settlement of Account with STC, the agency should accept the claims unconditionally and accept the responsibility and liability for such payment including the penalty/interest raised by concerned departments.
9. Agency shall indemnify STC against all losses/damages and any liability arising out during the course of his employing person or out of his relations with his own employees.
10. STC is not responsible for any non performance, disputes in Agency and his employees or labours. Agency shall keep STC indemnified against all losses, damages and claims arising thereof.
11. Agency shall be solely responsible for any mishap occurring to his employees during field operation towards Distribution of Fertilizers and fully take care of same at his own risk and cost. STC in any way will not be liable to pay to the agency any claim arising due to said reason.

(B). Pre Bid Meeting

STC will convene a pre bid meeting scheduled on 20.03.2017 at 15.00 Hrs at STC Bangalore Office. Any clarification required by the participants may attend the above pre bid meeting to clear any doubts.

(C). Pre-Qualification Criteria (Cover-I)

1. All the participants should submit an Earnest Money Deposit (EMD) for an amount of Rs 5 Lakhs towards the said tender.
2. The proof of remittance of EMD amount through NEFT/RTGS need to be submitted by mentioning the UTR no and date of payment made. The scanned copy of proof of remittance is to be uploaded on CPP – portal.
3. The EMD of the successful bidder will be retained and the EMD of the unsuccessful bidders will be returned post opening and analysis of the tender.
4. No interest is payable on the EMD amount.

(D). Price Bid (Cover-II)

1. The Participants are required to quote the charges for above operations in Rupees per Metric Tonne basis in the prescribed format mentioned in Annexure- II
2. The price quoted should include all applicable taxes including service tax if applicable.

(E). Selection of Agency/Award of Contract:

1. The Agency should submit tender on two cover basis. First cover must consist of Signed Tender Document as acceptance towards the tender terms and proof towards the payment of EMD per Annexure I
2. The second cover must consist of only Price Bid as per the Annexure II. Do not submit Price bid in First Cover.
3. The Quotes for undertaking the work of Distribution of the Fertilizers should be submitted in Rs per Metric Tonnes Basis inclusive of all statutory payments, cess, taxes etc.
4. The contract will be awarded only to the Agency quoting the lowest rate.
5. In the event of failure to comply or undertake the job, STC reserves the right to pass on the delivery operations to the next bidder in that case EMD shall be fully forfeited and the difference between the rate quoted by successful bidder and L-2 bidder is payable by L-1 bidder without any demur or protest.
6. In such cases the L-2 bidder should submit the required bank guarantee and performance guarantee prior to awarding the contract.
7. The rate quoted by the bidders should be kept valid for 3 months or till the period of in which the entire operation is completed whichever is later.
8. No claims for revision of the rates for what so ever reasons shall be entertained by STC during course of operations at any point of time.

(F). Performance Guarantee (PG):

1. The Successful bidder is required to execute the performance guarantee value equivalent to 10% of contract value after adjustment of EMD amount of Rs 5 Lakhs paid while participating during the tender.
2. The PG is to be submitted within a 3 days from the date of receipt of intimation conveying the L-1 status. On receipt of PG the letter of award for distribution would be issued.
3. The said amount towards the performance Guarantee can be submitted in form of Bank Guarantee (BG) in favour of **“The State Trading Corporation of India Ltd, Bangalore”** or can be deposited to A/c of The STC of India Ltd.
4. No Interest is payable for PG.
5. The Detail of Bank Account is as detailed below.

Name	:THE STATE TRADING CORPORATION OF INDIA LTD
Bank Name	:INDUSIND BANK
Address	:CGMO DEPT, 13/2 EMBASSY HEIGHTS UNIT 101 & 101M, 'B' BLOCK, MAGRATH ROAD (NEAR HOSMAT HOSPITAL) BANGALORE- 560025
Account No	: 20000888095
IFSC Code	:INDB0000008

(G). Payment to Agency.

1. The payment to selected agency will be made on the basis of completion of every 35 % of the contracted quantity on receipt of bill for the same raised on STC.
2. However the payment for the last lot of quantity distributed shall be paid only on production of completion certificate issued by Tobacco Board.
3. Payment would be made to agency only on receipt of payment to STC from M/s Tobacco Board.
4. Any undelivered quantity should be handed to M/s Tobacco Board against receipt for the same. The final payment will be released on production of bills attaching the above.
5. Receipt towards payment of loading, unloading charges, payment to supervisors, assistants, computer operators, security etc are to be drawn in the name of STC.

(H): Other Terms and Conditions:

1. STC has the sole right to accept or reject offers of Tender without assigning any reasons what so ever.
2. STC has right to cancel the tender or to refloat the tender, without assigning any reason.
3. STC has the sole right to alter the quantity increase or decrease in quantity including cancellation and withdrawal of the distribution work awarded without assigning any reasons.
4. Successful bidder on intimation of selection shall have to execute agreement as per STC standard Norms within 3 days on receipt of the letter of award.
5. Any further corrigendum/Addendum to the tender documents will be uploaded by STC only on websites i.e. www.stclimited.co.in, and no press advertisement shall be published for the same.
6. One set of hard copies of Tender Document Signed and Stamped has to be submitted along with proof of remittance of EMD prior to close of tender to STC Bangalore Office.
7. Price Bid should be submitted only on CPP portal as per the format given in Annexure II.
8. The said mentioned terms are in addition to terms and conditions mentioned in the EOI covering the scope of work and other compliances. **Signed copy of each page needs to be submitted as token of acceptance for all the said clauses.**

ANNEXURE-I

LIST OF DOCUMENTS

TENDER NO: STC/BNG/FER/2016-17/01

DATED: .././....

Name of Bidder: _____

Address :

Tel No. _____ Fax No. _____ Telex _____

PAN No. _____

Sales Tax/VAT No. _____

E Mail. _____

DOCUMENTS

Sr No	Particulars	Attached/ Not Attached
1	Signed and stamped Tender Document on all Pages as token of Acceptance of said terms.	
2	Earnest Money Deposit amount Rs 5 Lakhs (Paid/Unpaid)	
3	Proof of Deposit of EMD scanned copy to be uploaded in CPP portal.	
4	Labour Registration certificate with Karnataka Government (Optional).	

We have carefully gone through the terms and conditions of the Tender Documents and here by agree to abide by the same without any condition/deviation.

Name:

Signature:

Designation:

Stamp of the Bidder

Annexure-II

(LETTER HEAD OF AGENCY/FIRM)

Tender No: STC/BNG/FER/2016-17/01

PRICE BID

DATE:

To,
Branch Manager
The State Trading Corporation of India Ltd,
STC TRADE CENTRE,
6th Floor, 7/A Nandini Layout,
Bangalore- 560 096

Sr No	Particulars	Rate in Rs per Metric Tonne Basis inclusive of all taxes.
1	Distribution Charges for Fertilizers.	

Amount in Rupees _____ per MTS.

Note: Bills and receipts are to be drawn in the name of STC and required to be submitted while claiming the payment.

Name:
Signature:
Designation:

Stamp of the Bidder

(Please do not Submit the Price Bid with Technical Bid i.e cover 1)