

**THE STATE TRADING CORPORATION OF INDIA LIMITED**  
**JAWAHAR VYAPAR BHAWAN, TOLSTOY MARG, NEW DELHI.**  
**(A GOVT. OF INDIA ENTERPRISES)**

Building Project & Maintenance Division,  
Jawahar Vyapar Bhawan,  
6<sup>th</sup> floor(Annexe) , Tolstoy Marg,  
NEW DELHI – 110 001.

**QUOTATION**

Ref.: STC/JVB/BIFR/2015-16.

Date: 03.09.2015

NAME OF WORK: Making false ceiling with MS Sheet (colour coated) and repairs to damaged POP false ceiling on 8<sup>th</sup>, 9<sup>th</sup>, 21<sup>st</sup> & 22<sup>nd</sup> floors for BIFR at Jawahar Vyapar Bhawan, New Delhi.

Sealed quotations are invited to undertake the work given in the Schedule of Quantity (enclosed) to be carried out at **Jawahar Vyapar Bhawan, New Delhi**, along with Demand Draft/P.O. for Rs.1,000/- in favour of “STC of India Ltd.”, payable at **New Delhi** towards EMD..

Quotations duly filled in all respects must reach to this office on 09.10.2015 at 3.00 PM and put in the Tender Box kept at Ground Floor (Reception) in Jawahar Vyapar Bhawan, New Delhi. The quotations will be opened on the same day at 3.30 PM. Only quotation dropped in the Tender Box shall be considered.

The Corporation reserves the right to accept or reject any or all quotations without assigning any reason thereof.

**(B.S.BHAMRA)**  
**CHIEF MANAGER-CIVIL**

**Encl : As above.**

M/s. \_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_

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**TERMS AND CONDITIONS**

1. The rates to be quoted by the quotationer should be inclusive of all taxes, cartage, labour, materials etc., and there should be no ambiguity whatsoever. The rates shall be firm and no revision of rates on any account whatsoever shall be considered.
2. The quotationer should quote the rates for the work as mentioned in the **Schedule of Quantity**.
3. STC reserves the right to accept or reject all the quotations without assigning any reason thereof.
4. The quotationer must inspect the STC premises/site, before quoting the rates.
5. The work shall be carried out as per the direction of Engineer-in-Charge and the work should be completed in all respects within **15 days** from the date of award and/or on holidays (Saturday & Sunday) to be decided by STC.
6. Payment shall be released only after satisfactory completion of job as per **Schedule of Quantity**.
7. STC may at its discretion, change or alter any specifications or design during the course of execution of work.
8. Payment to the contractor shall be released by STC on the basis of work done and amount certified by the Engineer-in-Charge. The contractor shall submit the bill in duplicate, giving complete description of the item of work done strictly as per **Schedule of Quantity**.
9. Income Tax and Surcharge thereon, WCT, Service Tax etc. will be deducted from the running account bills/final bill as per prevailing rates.
10. The contractor shall abide by all municipal bye-laws and safety regulations during execution of work.
11. In case of any dispute, decision of General Manager (BP&MD), STC will be binding on both the parties.
12. Since the payment to the party will be remitted through RTGS/EFT, as such, complete details like Account Number, Name & address of the Bank & Branch, IFS Code with Name & complete address of the firm should also be mentioned in the quotation.
13. Security Deposit @ 10% of value of work done shall be deducted from the bill of contractor and shall be refunded after expiry of **three months** period without any interest on the security deposit amount.
14. The contractor shall start the work within stipulated period as mentioned in the award letter, failing which no tender/quotation shall be issued in future works.

**(SIGNATURES OF QUOTATIONER WITH SEAL)**

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**SCHEDULE OF QUANTITY**

NAME OF WORK: Making false ceiling with MS Sheet (colour coated) and repairs to damaged POP false ceiling on 8<sup>th</sup>, 9<sup>th</sup>, 21<sup>st</sup> & 22<sup>nd</sup> floors for BIFR at Jawahar Vyapar Bhawan, New Delhi.

S.NO.	DESCRIPTION OF ITEM	QTY.	RATE (RS.)	AMOUNT (RS.)
1.	Dismantling the existing POP false ceiling etc. from Gents Toilet on 8 <sup>th</sup> & 22 <sup>nd</sup> floor, JVB and dispose off the dismantled material to ground floor and including removing the same by mechanical transport outside the premises to authorized dumping ground.	270 Sqft.		
2.	Providing & Fixing colour coated 0.5mm thick MS sheet roofing across the toilet in pieces and resting on the 2nos. side aluminium angles of size 35x35x4mm fixed on the toilet wall by drilling and with PVC gitti & screws as per the instructions.	270 Sqft.		
3.	Repairs to existing damaged false ceiling by POP/Gypsum Board at various locations in toilet & Pantry Room on 8 <sup>th</sup> , 9 <sup>th</sup> , 21 <sup>st</sup> & 22 <sup>nd</sup> floor, JVB, complete with necessary fittings.	50 Sqft.		
4.	Painting with oil bound distemper (Asian make) to the POP false ceiling/walls with 2 or more coats of approved shade.	500 Sqft.		
5.	Fixing of available cabinet shutters in Pantry Room to their position including minor repairs. Any hardware like hinges/handle etc. will be supplied by the department free of cost, to be fixed on the shutters for complete work.	100 Sqft.		
TOTAL				
(Rupees.....only)				

**(SIGNATURES OF QUOTATIONER WITH SEAL)**

**ADDRESS :**  
**MOB. NO.**  
**LANDLINE NO.**