



प्रभाग
DIVISION



दि स्टेट ट्रेडिंग कॉर्पोरेशन ऑफ इंडिया लिमिटेड
(भारत सरकार का उद्यम)

THE STATE TRADING CORPORATION OF INDIA LTD.
(A Govt. of India Enterprise)

**VIGILANCE DIVISION
CIRCULAR**

STC/CO/VIG/01148/2019(VAW2023)

14.08.2023

Sub. : Observance of Vigilance Awareness Week 2023 with focus on Preventive Vigilance measures: 3 months campaign (16th August, 2023 to 15th November, 2023) as prelude to VAW 2023 - reg.

Ref. : (i) CVC Circular No. 06/08/23 dated 02.08.2023
(ii) CVC's letter No. 022/VGL/029 dated 08.08.2023

Vigilance Awareness Week (VAW) 2023 would be observed during 30th October, 2023 to 5th November, 2023, being the birth anniversary of Sardar Vallabhbhai Patel, with special emphasis on Preventive Vigilance Measures. The Commission has further decided that as a prelude to Vigilance Awareness Week 2023, activities as prescribed by CVC on Preventive Vigilance measures shall be undertaken as focus areas.

2. CVC also gave instructions vide captioned Circular / letter (copy enclosed) that a three-months campaign as an exercise on six parameters shall be undertaken by all the Ministries/Departments/Organizations which will commence from 16th August, 2023 to 15th November, 2023. Accordingly, all the Divisional heads are requested to ensure vigorous participation including the Branch/Representative Offices under their respective jurisdiction, in the activities prescribed by CVC and submit the reports on the activities undertaken during 3 months prelude campaign to Vigilance Division, C.O.

3. As per CVC's circular, the following Preventive Vigilance measures/ activities are to be undertaken as focus area, for consolidating the outcome of three months campaign (commencing from 16.08.2023 to 15.11.2023) :

S.No.	Focus area prescribed by CVC for undertaking 3 months campaign	Activities to be undertaken by
1.	Awareness building about Public Interest Disclosure and Protection of Informers(PIDPI) Resolution	Vigilance Division, C.O., Agra Branch/ Representative Offices
2.	Capacity Building programs – Trainings to be imparted by trainers in the respective fields through Video Conferencing or otherwise: i) Public Procurement - DGM(RKA) ii) Systems and Procedures of the organization- DGM(ST) iii) Cyber hygiene and Security- Mgr(KC) iv) Ethics and governance- Mgr(ES) v) Role of IO/PO in conducting inquiries- Mgr(SV)	All Divisional Heads at C.O., BM, Agra & R.Os. to nominate/ensure training of officials working under their charge in the relevant areas.
3.	Identification and implementation of Systemic improvement measures.	Vigilance Division, C.O., Divisional Heads, C.O., Agra Branch, R.Os.

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4.	Leveraging of IT for complaint disposal	IT Division, C.O.
5.	Updation of Circulars/Guidelines/Manuals	All Divisions at C.O., Agra Branch, R.Os.
6.	Disposal of complaints received before 30.06.2023.	Vigilance Division, C.O.

4. During the three months campaign commencing from 16.08.2023, the action on above 06 (six) parameters, as per the brief prescribed at Annexure A(Point No: 1 to 6) to CVC Circular dated 02.08.2023 shall be undertaken by all the Divisional Heads as applicable to them and also ensure to monitor the progress being undertaken at respective locations to ensure the compliances under VAW 2023 are being actively taken up by all concerned Divisional Heads and after 3 months should submit the reports on the activities/works undertaken in the prescribed formats annexed with the CVC Circular dated 02.08.2023 [(Annexure C(i) to C(vi)].

5. All the reports on activities/works undertaken shall be submitted to Vigilance Division, along with documents for further consolidation in Vigilance Division and submission of same to Central Vigilance Commission (CVC). The progress reports of respective Divisions should reach Vigilance Division on or before 25.11.2023. It is a mandatory compliance set by CVC and therefore all concerned are requested to accord priority for ensuring compliance without fail.

6. This issues with the approval of CVO.


 (Shailesh Kumar Mishra)
 HoD & Manager(Vig.)

Encl. : a/a

To :

1. ES to CMD
2. ES to Director(Fin.)
3. All Divisional Heads (Trade Recovery Divisions, Personnel Divisions, MSD, Finance Divisions, AUD, GAD, Legal)
4. Circular File-Vig. Division, C.O.